

STONEYBROOK WEST COMMUNITY DEVELOPMENT DISTRICT

NOTICE OF LOCATION CHANGE
Upcoming Public Hearing and Regular Meeting

The Board of Supervisors (“Board”) for Stoneybrook West Community Development District (“**District**”) will hold a public hearing and a regular meeting will now be held:

DATE: **July 29, 2020**
TIME: **6:30 p.m.**
LOCATION: **Meeting ID: 834 3898 4281**
Meeting URL :<https://us02web.zoom.us/j/83438984281>
Call in number: (929) 205-6099

*Please note that pursuant to Governor DeSantis’ Executive Order 20-69 (as extended by Executive Orders 20-112 and 20-123 and 20-150 and as it may be further extended or amended) relating to the COVID-19 public health emergency and to protect the public and follow the CDC guidance regarding social distancing, such public hearing and meeting will be held telephonically or virtually. **Please check the District’s website for the latest information:** <http://stoneybrookwestcdd.org>

The public hearing is being held pursuant to Chapter 190, Florida Statutes, to receive public comment and objections on the District’s proposed budget (“**Proposed Budget**”) for the fiscal year beginning October 1, 2020 and ending September 30, 2021 (“**Fiscal Year 2020/2021**”). The public hearing is also being held pursuant to Chapter 197, Florida Statutes, to fund the Proposed Budget for Fiscal Year 2020/2021, to consider the adoption of an assessment roll, and to provide for the collection, and enforcement of the Non-Ad Valorem Special Assessments. At the conclusion of the hearing, a Board meeting of the District will also be held, and the Board will, by resolution, adopt a budget, and levy special operation and maintenance assessments (“O&M”) as finally approved by the Board. The Board may also consider any other District business.

In accordance with Section 189.016 Florida Statutes, the Proposed Budget will be posted on the District’s website <http://stoneybrookwestcdd.org> at least two days before the Budget Public Hearing date.

Kristen Suit
District Manager

Stoneybrook West Community Development District

Board of Supervisors

Tom White, Chairman
George Morgan, Vice Chairman
Thomas Alexander, Secretary
Haile Andarge, Secretary

Kristen Suit, District Manager
Scott D. Clark, District Counsel
Mark Vincutonis, District Engineer
Ariel Medina, Field Supervisor
Freddy Blanco, Asst., Field Service Manager

July 22, 2020

Board of Supervisors
Stoneybrook West Community
Development District

Dear Board Members:

A meeting of the Board of Supervisors of the Stoneybrook West Community Development District will be held on **Wednesday, July 29, 2020 at 6:30 p.m. via Zoom** <https://us02web.zoom.us/j/83438984281>, **Meeting ID: 834 3898 4281, Call in Number: (929) 205-6099**. Following is the advance agenda for this meeting:

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval/Additions to Agenda**
- 4. Public Comment Period**
- 5. Organizational Matters**
 - A. Appointment to Fill Vacant Seat
 - B. Resolution 2020-6 Designating Officers
- 6. Approval of the Minutes of the May 27, 2020 Meeting**
- 7. Consideration of Proposals for Long Term Ecofriendly Options to Combat Midge/Mosquitos**
 - A. Midge and Mosquito Summary and Options**
 - B. Sitex Proposals:**
 - i. Proposal for Aerator/Diffusers and Aquatic Plants – Pond 4
 - ii. Proposal for Aerator/Diffusers and Aquatic Plants – Pond 7
 - iii. Proposal for Aerator/Diffusers and Aquatic Plants – Pond 9
 - iv. Proposal for ULV Fogging for Midge all 23 Ponds
 - C. Southern Mosquito Proposals:**
 - i. Midge & Mosquito Weekly Treatments March - October & Bi-Weekly Treatments November – February
 - ii. Pond Larviciding, Adulticiding & Fogging Detailed Distribution
- 8. Public Hearing to Adopt Fiscal Year 2021 Budget**
 - A. Fiscal Year 2021 Budget
 - B. Resolution 2020-4 Adopting the Budget
 - C. Resolution 2020-5 Levying the Assessments

July 22, 2020

Stoneybrook West CDD

9. District Manager's Report

- A. Financial Statements and Check Register
- B. Fiscal Year 2021 Meeting Schedule
- C. Discussion and Consideration Memorandum Regarding Amendment to Website Requirements
- D. Ratification of Chair Authorized Expenses Between Meetings

10. Staff Reports

- A. Attorney
- B. District Engineer
- C. Field Manager's Report
 - i. Proposal from Brightview to Remove Dead Tree

11. Other Business**12. Supervisor Comments****13. Adjournment**

I look forward to seeing you at the meeting. Please call me if you have any questions.

Sincerely,
Kristen Suit
Kristen Suit
District Manager

Fifth Order of Business

5A

Curriculum Vitae
Jennifer Fletcher Odom
2629 Balforn Tower Way
Winter, Garden, FL 34787
941-773-6390
jennmfletcher@gmail.com

Education:

University of Central Florida, Masters in Biology, May 2012.
 Bachelors of Science in Biology, May 2007

LMS and Online tools Experience

- Canvas: 4 yrs and 6 professional development courses on to use it effectively
- Blackboard: 8 years and 4 professional development courses
- Engage: 3 yrs and 2 professional development courses
- WebEx: Live lecture platform used y Rasmussen
- Zoom: Live lecture platform used by Brenau and Valencia State
- Pearson MyLab and Mastering: Used by Valencia
- McGraw-Hill Connect Plus and LearnSmart labs: Used by Valencia State, Breanau, and Rasmussen

References

Name	Position Held	Skills they can attest to	Phone #	Email
Dr. Robert Gessner	Valencia West Campus Dean of Sciences	Teaching experience	(407) 582-1321	rgessner@valenciacollege.edu
Michele Yeargain	UCF Biology lab Coordinator	Teaching experience	(407) 823-2141	yeargain@mail.ucf.edu
Nicole Browning	UCF PEBL Senior Lab Technician	Teaching, Laboratory ethics	(407) 568-3600	nbrowning@knights.ucf.edu

Skills acquired during my graduate career

- Fish Identification and Processing
- Stable Isotope Processing
- Fatty acid signature analysis
 - Folching and FAMEing samples to stabilize the lipid for use in the Gas chromatograph (GC)
 - Making chemicals needed for the above processes

- Gas Chromatograph Experience
 - Calibrating and existing method file
 - Installing a column
 - Attaching a guard to the required column
 - Creating sequence files
 - Allows the sample that are loaded to be analysed
 - Loading samples on the GC
 - Trouble shooting GC errors
 - Editing chromatograms
 - Using data produced by the GC to perform statistical analysis
 - CART method or MANOVA dependent on the data

Employment History

January 2016-Present

Adjunct Professor: BY105 Human Biology (Fully online)

- Brenau University
- Responsible for:
 - Working in Canvas and designing courses for 20+ students
 - Writing assessments
 - Preparing and designing laboratories
 - Design alternative teaching techniques for those with learning disabilities
 - Advise students on potential career paths
 - Developing new Wildlife Management course to be released Fall 2020

January 2016-Present

Adjunct Professor: ERV3404: Human Use of the Environment, MCB 2340C: General Microbiology (Fully online)

- Rasmussen University
- Responsible for:
 - Working in Blackboard and designing courses for 20+ students
 - Writing assessments
 - Directing students on proper research analysis techniques
 - Design alternative teaching techniques for those with learning disabilities
 - Advise students on potential career paths

August 2012-Present

Adjunct Professor: BSC1010C Biology 1 (mixed mode delivery and F2F delivery) , BSC1005 General Biology (fully online), BSC1026 Biology of Human Sexuality (fully online)

- Valencia State College
- Responsible for:

- Designing Canvas Platform
- Preparing and recording lectures for 28 students
- Writing assessments
- Preparing and designing laboratories
- Design alternative teaching techniques for those with learning disabilities
- Advise students on potential career paths

January 2014-May 2017

Adjunct Professor: BSC1010C Biology 1

- Seminole State College
- Responsible for:
 - Preparing lectures for 28 students
 - Writing assessments
 - Preparing and designing laboratories
 - Design alternative teaching techniques for those with learning disabilities
 - Advise students on potential career paths

January 2012- May 2012, August 2011-December 2011, *January 2011-May2011, **August 2010- December 2010, *August 2009-May 2010, August 2008-May 2009, August 2007-December 2007: Graduate Teaching Associate

- University of Central Florida Orlando, Florida
- Responsible for:
 - Writing exams and quizzes for student attending Biology 1 (BSC2010) laboratory
 - Managing a 50 person laboratory
 - Designing and editing new labs experiments for incoming students
 - Reinforcing the lecture concepts
 - Designing alternative teaching techniques for those with learning disabilities
 - *Indicates single over-load term where four sections were taught instead of the standard three
 - **Indicates double over-load term where an equivalent of five sections were taught instead of the standard three

March 2011-Present: Sub-permittee of the Wildlife Center of Central Florida

- Supervisor: Carol Hardy
- Responsible for
 - Coordination of the Greater Winter Garden Wildlife rescue efforts
 - Raising of orphaned and injured wildlife
 - Communication with the citizens in this area about wildlife concerns
 - Provide educational material to the citizens of Orange County

May 2009-August 2011: Biology Specialist I (September 2009-August 2010)

- Florida Fish and Wildlife
- Responsible for:
 - Fish Identification which helps determine:
 - Fish collection
 - Fish processing for:
 - Otolith removal
 - Mercury analysis
 - Length and weight measurements
 - Identifying the sex of the fish samples taken
 - Data proofing

January-May 2008: Graduate Research Assistant for PEBL Lab at University of Central Florida

- University of Central Florida Orlando, Florida
- Primary Supervisor: Nicole Browning
- Responsible for:
 - Stable isotope preparation and processing
 - Fatty acid preparation and processing
 - Entering and cataloging data

May-August 2007: Intern for the Offshore Cetacean Ecology program.

- Mote Marine Laboratory Sarasota, Florida.
- Responsible for:
 - Field studies
 - Photography of dolphins' dorsal fins
 - Recording behavioral data
 - Updated and maintained the photo identification database for *Stenella frontalis* (Atlantic spotted dolphin) and *Tursiops truncatus* (Bottlenose dolphin)
 - Wrote the methods section for a note publication in a literature journal
 - Assisting Marine mammal hospital/stranding staff with routine animal exams

January 2002-August 2003: Volunteer for Mote Marine's Dolphin stranding program

- Mote Marine Laboratory Sarasota, Florida
- Responsible for:
 - Collection of physical data
 - Monitoring of injured patients
 - Assist in the medical exams
 - Food preparation
 - Obtaining knowledge of proper stranding procedures
 - Participate in the emergency stranding of marine animals

- Enrichment of marine mammals while in care

September 2002-December 2003: Volunteer Wildlife Veterinary Technician.

- Pelican Man's Bird Sanctuary Sarasota, FL.
- Responsible for:
 - Assisting in surgeries
 - Scientific data collection
 - Participating in the national brown pelican monitoring program
 - Animal husbandry
 - Public Education
 - Screech owl and Red-tailed hawk public outreach
 - Conducting school education tours
 - Coordinating and performing rescue efforts
 - Responding to calls from the public about injured wildlife
 - Using necessary equipment to capture the animal
 - Net guns
 - Ladders
 - Various nets and traps
 - Hand rearing of orphaned wildlife under Pelican Man's Permits and Licensing
 - X-ray processing

Special skills or training:

- 20 years of vessel navigation in Florida
 - 30ft Pro-line with twin 250 Yamaha's
 - 19ft Triumph with 150 4-stroke Yamaha
 - 25ft Parker with twin 150 4-stroke Yamaha's
 - 23ft Seafox with 150 4-stroke Suzuki
 - 25ft Bluewater 23T with 4-stroke Suzuki 350
- Three years of vessel trailer experience
- SCUBA Certified
 - Certified 1999
 - Logged over 200 dives
 - Max depth 145 ft
- Nitrox certified
 - Approximately 75 dives
- Adobe Photoshop C2 experience
- SPSS, Sigma Plot, JMP8 and S+ Statistical Software experience
- Extensive work with Microsoft Word, Power point and Excel
- Rabies Vaccines
- Limited Spanish
- CPR and AED Defibrillator certified

Publications

Jenkins, DG, M. Carey, J. Czerniewska, J. Fletcher, T. Hether, A. Jones, S. Knight, J. Knox, M. Mannino, M. McGuire, A. Riffle, S. Segelsky, L. Shappell, T. Speight, A. Sterner, T. Strickler, and R. Tursi. A meta-analysis of isolation by distance: relic or reference standard for landscape genetics? Accepted by Ecography.

Implications of Fine-Scale Regional Differentiation of Stable Isotope and Fatty Acid Signatures of Putative Prey on Interpreting Feeding Habits of Bottlenose Dolphins in the Indian River Lagoon, Florida . ¹Jennifer Fletcher Odom, ¹Graham A.J. Worthy, and Richard Paperno ¹University of Central Florida, Orlando, FL; ²Florida Fish and Wildlife Conservation Commission, Melbourne, FL. Indian River Lagoon Symposium 2012.

5B.

RESOLUTION 2020-6

A RESOLUTION DESIGNATING OFFICERS OF THE STONEBROOK WEST COMMUNITY DEVELOPMENT DISTRICT

WHEREAS, the Board of Supervisors of the Stoneybrook West Community Development District at a regular business meeting held on July 29, 2020 desires to appoint the below recited persons to the offices specified.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE STONEYBROOK WEST COMMUNITY DEVELOPMENT DISTRICT:

1. The following persons were appointed to the offices shown, to wit:

<u>Tom White</u>	Chairman
<u>George Morgan</u>	Vice Chairman
<u>Haile Andarge</u>	Secretary
<u>Thomas Alexander</u>	Secretary
<u>Kristen Suit</u>	Secretary
<u>Stephen Bloom</u>	Treasurer
<u>Alan Baldwin</u>	Assistant Treasurer
_____	Assistant Secretary
_____	Assistant Secretary
_____	Assistant Secretary

PASSED AND ADOPTED THIS, 29th DAY OF JULY 2020.

Chairman

Secretary

Sixth Order of Business

MINUTES OF MEETING STONEBROOK WEST COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Stoneybrook West Community Development District was held on Wednesday, May 27, 2020 at 6:30 p.m. via communications media technology, WebEx.

Present were:

Tom White	Chairman
George Morgan	Vice Chairman
Haile Andarge	Secretary
Tom Alexander	Secretary

Also present were:

Kristen Suit	District Manager
Scott Clark	District Attorney
Mark Vincutonis	District Engineer
Ariel Medina	Field Supervisor
Joe Craig	Sitex Aquatics
Brian	Sitex Aquatics
Martin Winger	Southern Mosquito
Residents	

The following is a summary of the minutes and actions taken at the May 27, 2020 Stoneybrook West Board of Supervisors meeting.

FIRST ORDER OF BUSINESS

Call to Order

SECOND ORDER OF BUSINESS

Roll Call

Ms. Suit called the meeting to order and called the roll. A quorum was established.

THIRD ORDER OF BUSINESS

Approval/Additions to Agenda

- No additional items requested.

FOURTH ORDER OF BUSINESS

Public Comment Period

- Addressed later in the meeting.

FIFTH ORDER OF BUSINESS

Organizational Matters

A. Acceptance of Resignation of Mr. Hector Clemente

On MOTION by Mr. Alexander seconded by Mr. White with all in favor the resignation of Mr. Hector Clemente was accepted. 3-0

The record will reflect Mr. Andarge joined the meeting.

Mr. Alexander MOVED to nominate Charles Griffin to fill vacant Seat 2, term expiring November 2021 and Mr. Morgan seconded the motion.

The prior motion was discussed.

On VOICE vote with Mr. Alexander and Mr. Morgan in favor and Mr. White and Mr. Andarge opposed, the prior motion was dead locked 2-2.

- The seat vacancy will be posted on the District's website; and the District Manager will request the HOA to notice on Community forum/website.

SIXTH ORDER OF BUSINESS

Approval of the Minutes of the February 26, 2020 Meeting

Ms. Suit stated each Board member received a copy of the minutes of the February 26, 2020 meeting and requested any additions, corrections or deletions.

On MOTION by Mr. Morgan seconded by Mr. White with all in favor the Minutes of the February 26, 2020 meeting were approved. 4-0

SEVENTH ORDER OF BUSINESS

Consideration of Midge & Mosquito Control Proposals

A. Summary Sitex & Southern Mosquito-Midge & Mosquito Control Proposals

- A Summary of Mosquito/Midge/Fish Stocking Estimates was included in the agenda package.

B. Sitex Proposals:

i. Sitex Proposal Justification

- Mr. Craig reviewed Sitex's proposal justification commenting that the combination of larviciding the ponds to disrupt the life cycle and adding in the ULV fogging will have acceptable results.

- ii. **Midge & Mosquito Weekly Treatments March-October**
- iii. **Midge & Mosquito Bi-Weekly Treatments November-February**
- iv. **One Time Fish Stocking Count and Pricing**
- v. **Bass Installation Proposal**
- vi. **Pond Aquatic Plants Proposal**
- vii. **Pond Algaecide Application Proposal**

C. Southern Mosquito Proposals:

- i. **Southern Mosquito Proposal Justification**
- The Southern Mosquito proposal justification was reviewed.
- Mr. Winger reviewed Southern Mosquito's proposal justification commenting that getting the ponds stocked with fish will increase the pond efficiency and help on the mitigation of the midges.

- ii. **Midge & Mosquito Weekly Treatments March-October & Bi-Weekly Treatments November-February**
- iii. **Fish Stocking Count and Pricing**
- iv. **Pond Larviciding, Adulticiding & Fogging Detailed Distribution**
- Discussion ensued with regard to both proposals and treatment options. It was requested the vendors provide detail product information.
- This item was tabled pending additional information.

On MOTION by Mr. Morgan seconded by Mr. White with all in favor Sitex performing weekly fogging starting immediately until July 29, 2020 for a total amount of \$8,920 was approved. 4-0

EIGHTH ORDER OF BUSINESS

Consideration of Sitex Fountain Proposals

- i. **Bi-Monthly Maintenance and Preventative Services Proposal**
- The Sitex proposal for bi-monthly fountain maintenance for seven floating fountains was discussed.

On MOTION by Mr. Alexander seconded by Mr. White with all in favor the Sitex proposal for bi-monthly fountain maintenance and preventative services in the amount of \$4,200 annually was approved. 4-0

ii. New Fountain Proposal

- The Sitex new fountain quote was discussed. This is to be used as a spare to have a replacement available if needed.
- The status of current fountains was addressed.

Mr. Morgan MOVED to approve the purchase of a new fountain.

- Upon further discussion,

Mr. Morgan withdrew the prior motion.

- A new fountain will not be considered at this time; but will be discussed for budgeting purposes when proposed FY 2021 budget is reviewed.

NINTH ORDER OF BUSINESS

District Engineer's Annual Report

- Mr. Vincutonis reviewed the District Engineer Annual Report.
- Discussion ensued and questions/comments were addressed.

TENTH ORDER OF BUSINESS

**Presentation of Fiscal Year 2020/2021
Proposed Budget**

- The Fiscal Year 2020/2021 proposed budget was discussed.
- The following was requested:
 - Change FY 21 Budget line item *Contracts Pest Control* to read *Contracts Midge/Mosquito Control*.
 - *Reserves Other* to Read *Reserves Unspecified Capital Outlay*.
- Mail Notice of assessment increase will be sent to residents. District Counsel to review and provide comment on draft form of mail notice of assessment increase provided by District management.

On MOTION by Mr. Morgan seconded by Mr. White with all in favor the Fiscal Year 2020/2021 proposed budget as presented with a total expenditure of \$440,252 increasing assessments for the general fund from 2020 to 2021 81.6% was approved. 4-0

ELEVENTH ORDER OF BUSINESS

**Consideration of Resolution 2020-3
Approving the Fiscal Year 2020/2021
Proposed Budget and Setting a Public
Hearing for July 29, 2020 at 6:30 p.m.**

On MOTION by Mr. White seconded by Mr. Morgan with all in favor Resolution 2020-3 approving proposed budget for Fiscal Year 2020/2021 and setting a public hearing on July 29, 2020 at 6:30 p.m. thereon pursuant to Florida Law; addressing transmittal, posting and publication requirements; and providing an effective date was adopted. 4-0

TWELFTH ORDER OF BUSINESS

District Manager's Report

A. Financial Statements and Check Register

- The financial statements and check register through April 30, 2020 were reviewed.

On MOTION by Mr. White seconded by Mr. Alexander with all in favor the April 30, 2020 Financial Statements and Check Register were accepted. 4-0

B. Acceptance of Fiscal Year 2019 Audit

- The Fiscal Year 2019 audit prepared by Berger, Toombs, Elam, Gaines & Frank was reviewed.

On MOTION by Mr. White seconded by Mr. Morgan with all in favor the Fiscal Year 2019 audit prepared by Berger, Toombs, Elam, Gaines & Frank was accepted. 4-0

C. Ratification of Chair Authorized Expenses Between Meetings

- i. Electrical Control Panel – Tenbury Fountain Update**
- ii. Sitex Midge & Mosquito Interim Treatment**

On MOTION by Mr. Alexander seconded by Mr. Morgan with all in favor Chair authorized expenditures between meetings in the total amount of \$4,041 (Electric Fountain Control Panel \$2,750 and Sitex Midge/Mosquito Interim Treatment \$1,264) were ratified. 4-0

D. Number of Registered Voters

- A report from the Orange County Supervisor of Elections indicated there were 3,474 registered voters within the District as of April 15, 2020.

THIRTEENTH ORDER OF BUSINESS

Staff Reports

A. Attorney

- Mr. Clark reported the scope of work for district management services has been prepared. Request for proposals was placed on hold due to coronavirus.
- Documentation on stormwater system maintenance responsibilities was obtained from the prior engineer and is available and part of the District records.
- Midge/mosquito control jurisdiction was addressed.

B. Field Management Report

- The May 2020 Field Management Report was included in the agenda package.

FOURTH ORDER OF BUSINESS

Public Comment Period

- Mr. Armstrong commented on communication between HOA and CDD and serving as liaison. He commented on the proposed 2021 Fiscal Year budget; fountains; midge control; and economic impact of increasing reserves. His goal is to try to facilitate better communication between the HOA and the CDD.
- Management company of the HOA attending CDD meetings was discussed. No need to formalize the relationship.
- The CDD was invited to attend HOA meetings.
- Mr. Herman commented on the proposed increases to the FY 2021 proposed budget; improvement of the ponds; and replacement of fountains.
- Ms. Odom commented on midge problem and conditions of the ponds; residents helping to make ponds better to stabilize the ecosystem.
- Field Supervisor to set up on-site meeting with Jennifer Odom and vendors to obtain proposals for midge/mosquito control and proposals for long term eco-friendly options to combat midge/mosquitos.

FOURTEENTH ORDER OF BUSINESS

Other Business

- None.

FIFTEENTH ORDER OF BUSINESS

Supervisor Comments

- Mr. Morgan commented on obtaining a report updating projections where fund balance will be at the end of the year.

SIXTEENTH ORDER OF BUSINESS

Adjournment

There being no further business,

On MOTION by Mr. White seconded by Mr. Andarge with all in favor the meeting was adjourned. 4-0

Secretary

Tom White
Chairman

Seventh Order of Business

7A

Summary and Options

OPTION #1 SITEX INSTALLATION AERATOR/DIFFUSER, AQUATIC PLANTS, MIDGE & MOSQUITO FOGGING

Installation of Otterbine Air-Flo 3 with 4 dual diffusers in Pond #4	
Perimeter planting of 2,422 Pickerel Weed/Duck Potato	\$8,899.00

Installation of Otterbine Air-Flo 3 with 4 dual diffusers in Pond # 7	
Perimeter planting of 2,677 Pickerel Weed/Duck Potato	\$9,899.00

Installation of Otterbine Air-Flo 3 with 6 dual diffusers in Pond #9	
Perimeter planting of 3,352 Pickerel Weed/Duck Potato	<u>\$11,797.00</u>

\$30,595.00

Midge Monthly Fogging Control	
<u>Continue</u> with <u>current Sitex</u> contract 1x per month	\$24,960.00

Adultacidizing Weekly Midge Fogging for all 23 ponds	
<u>Add</u> weekly midge fogging for all 23 ponds by Sitex	<u>\$38,688.00</u>

TOTAL= \$94,243.00

FY21 BUDGET:

-\$63,648.00 Contract (Increase FY21 Budget Contract Using \$13,088.00 from Misc. Contingency)

-\$30,595.00 One Time Install Pond #4, #7 & #9 (Increase FY21 Capital Outlay Using \$3,095 from Misc. Contingency)

OPTION #2 SITEX MIDGE & MOSQUITO FOGGING FOR ALL 23 PONDS (NO AQUATIC PLANTS OR AERATOR/DIFFUSERS)

Midge Monthly Fogging Control for all 23 ponds	
<u>Continue</u> with <u>current Sitex</u> contract 1x per month	\$24,960.00

Adultacidizing Weekly Midge Fogging for all 23 ponds	
<u>Add</u> weekly midge fogging for all 23 ponds	<u>\$38,688.00</u>

TOTAL= \$63,648.00

FY21 BUDGET:

-\$63,648.00 Contract (Increase FY21 Budget Contract Using \$13,088.00 from Misc. Contingency)

**OPTION #3 SOUTHERN MOSQUITO MIDGE & MOSQUITO
FOGGING FOR ALL 23 PONDS (NO AQUATIC PLANTS OR
AERATOR/DIFFUSERS)**

Midge Monthly Fogging Control

All 23 ponds weekly treatments

\$73,120.44

Adultacidizing Weekly Midge Fogging for all 23 ponds

\$68,370.00

TOTAL= \$141,490.44

7Bi.



5273 Giron Cir
Kissimmee, FL 34758
407.717.5851

Aquatic Management Agreement

This agreement is between Sitex Aquatics, LLC. Hereafter called Sitex and Stoneybrook West CDD hereafter called "customer"

Customer: Stoneybrook West CDD
C/O: Inframark
Contact: Mr. Ariel Medina
Address: 313 Campus St, Celebration, FL 34747
Email: Ariel.Medina@inframark.com
Phone: 407.566.4122

- Sitex agrees to provide aquatic management services for a period of N/A months
In accordance with the terms and conditions of this agreement in the following sites:

One (1) Pond #4 located on Fox Glove @ Stoneybrook West in Winter Garden, FL (see attached map)

- Customer agrees to pay Sitex the following amounts during the term of this agreement for the specific service:

1. Otterbine AirFlo-3 w/4-dual Diffusers & installation	\$6,477.00
2. Perimeter planting of 2422 Pickerel weed/Duck Potatoe	\$2,422.00
- Customer agrees to pay Sitex the following amount during the term of this agreement

The terms of this agreement shall be: n/a thru n/a

Total amount Due: **\$8,899.00**

Invoice is due and payable within 30 days. Overdue accounts may accrue a service charge.

Customer acknowledges that he/she has read and is familiar with the additional terms and conditions printed on the reverse side, which are incorporated in this agreement.

Submitted: Joe Craig

Date: 07/02/20

Accepted

Date:

Joseph T. Craig

President

Customer

Terms & Conditions

A deposit of 50% (\$4,449.50) is due upon execution of this agreement & for equipment to be ordered, with remaining 50% (\$4,449.50) due upon 30 days of fountain installation. Overdue accounts may accrue a service charge.

Sitex agrees to provide all labor, supervision, and equipment necessary to carry out the work. There shall be no variance from these specifications unless expressly stated through an addendum.

Responsibility

Customer is responsible for all electrical services to the control box; Sitex is not an electrical contractor nor claims to be responsible for any electrical responsibilities. Customer agrees to pay separate cost incurred by said electrical contractor.

Neither party shall be responsible for damage, penalties or otherwise for any failure or delay in performance of any of its obligations hereunder caused by strikes, riots, war, acts of Nature, accidents, governmental orders and regulations, curtailment or failure to obtain sufficient material, or other force majeure condition (whether or not of the same class or kind as those set forth above) beyond its reasonable control and which, by the exercise of due diligence, it is unable to overcome.

Sitex agrees to hold Customer harmless from any loss, damage or claims arising out of the sole negligence of Sitex. However, Sitex shall in no event be liable to Customer or other for indirect, special or consequential damage resulting from any cause whatsoever.

Scheduling

It is agreed by both Parties that the work performed under this Agreement will be done on a schedule that is sensitive to the overall function of the property. Additionally, it is understood that all work will be performed during the normal business week (Monday-Friday) unless otherwise stipulated.

Insurance

Sitex shall maintain the following insurance coverage and limits:

Workman's Compensation with statutory limits;

Automobile Liability;

Comprehensive General Liability including Property Damage, Completed Operations, and Product Liability.

A Certificate of insurance will be provided upon request. Customers requesting special or additional insurance coverage and/or language shall pay resulting additional premium to Sitex to provide such coverage.

This Agreement shall be governed by the laws of the state of Florida.



7Bii



5273 Giron Cir
Kissimmee, FL 34758
407.717.5851

Aquatic Management Agreement

This agreement is between Sitex Aquatics, LLC. Hereafter called Sitex and Stoneybrook West CDD hereafter called "customer"

Customer: Stoneybrook West CDD
C/O: Inframark
Contact: Mr. Ariel Medina
Address: 313 Campus St, Celebration, FL 34747
Email: Ariel.Medina@inframark.com
Phone: 407.566.4122

- Sitex agrees to provide aquatic management services for a period of N/A months
In accordance with the terms and conditions of this agreement in the following sites:

One (1) Pond #7 located on Black Lake @ Stoneybrook West in Winter Garden, FL (see attached map)

- Customer agrees to pay Sitex the following amounts during the term of this agreement for the specific service:

1. Otterbine AirFlo-3 w/4-Dual Diffusers& installation	\$7,222.00
2. Perimeter planting of 2677 Pickerel weed/Duck Potatoe	\$2,677.00
- Customer agrees to pay Sitex the following amount during the term of this agreement

The terms of this agreement shall be: n/a thru n/a

Total amount Due: **\$9,899.00**

Invoice is due and payable within 30 days. Overdue accounts may accrue a service charge.

Customer acknowledges that he/she has read and is familiar with the additional terms and conditions printed on the reverse side, which are incorporated in this agreement.

Submitted: Joe Craig

Date: 07/02/20

Accepted

Date:

Joseph T. Craig

President

Customer

Terms & Conditions

A deposit of 50% (\$4,949.50) is due upon execution of this agreement & for equipment to be ordered, with remaining 50% (\$4,949.50) due upon 30 days of fountain installation. Overdue accounts may accrue a service charge.

Sitex agrees to provide all labor, supervision, and equipment necessary to carry out the work. There shall be no variance from these specifications unless expressly stated through an addendum.

Responsibility

Customer is responsible for all electrical services to the control box; Sitex is not an electrical contractor nor claims to be responsible for any electrical responsibilities. Customer agrees to pay separate cost incurred by said electrical contractor.

Neither party shall be responsible for damage, penalties or otherwise for any failure or delay in performance of any of its obligations hereunder caused by strikes, riots, war, acts of Nature, accidents, governmental orders and regulations, curtailment or failure to obtain sufficient material, or other force majeure condition (whether or not of the same class or kind as those set forth above) beyond its reasonable control and which, by the exercise of due diligence, it is unable to overcome.

Sitex agrees to hold Customer harmless from any loss, damage or claims arising out of the sole negligence of Sitex. However, Sitex shall in no event be liable to Customer or other for indirect, special or consequential damage resulting from any cause whatsoever.

Scheduling

It is agreed by both Parties that the work performed under this Agreement will be done on a schedule that is sensitive to the overall function of the property. Additionally, it is understood that all work will be performed during the normal business week (Monday-Friday) unless otherwise stipulated.

Insurance

Sitex shall maintain the following insurance coverage and limits:

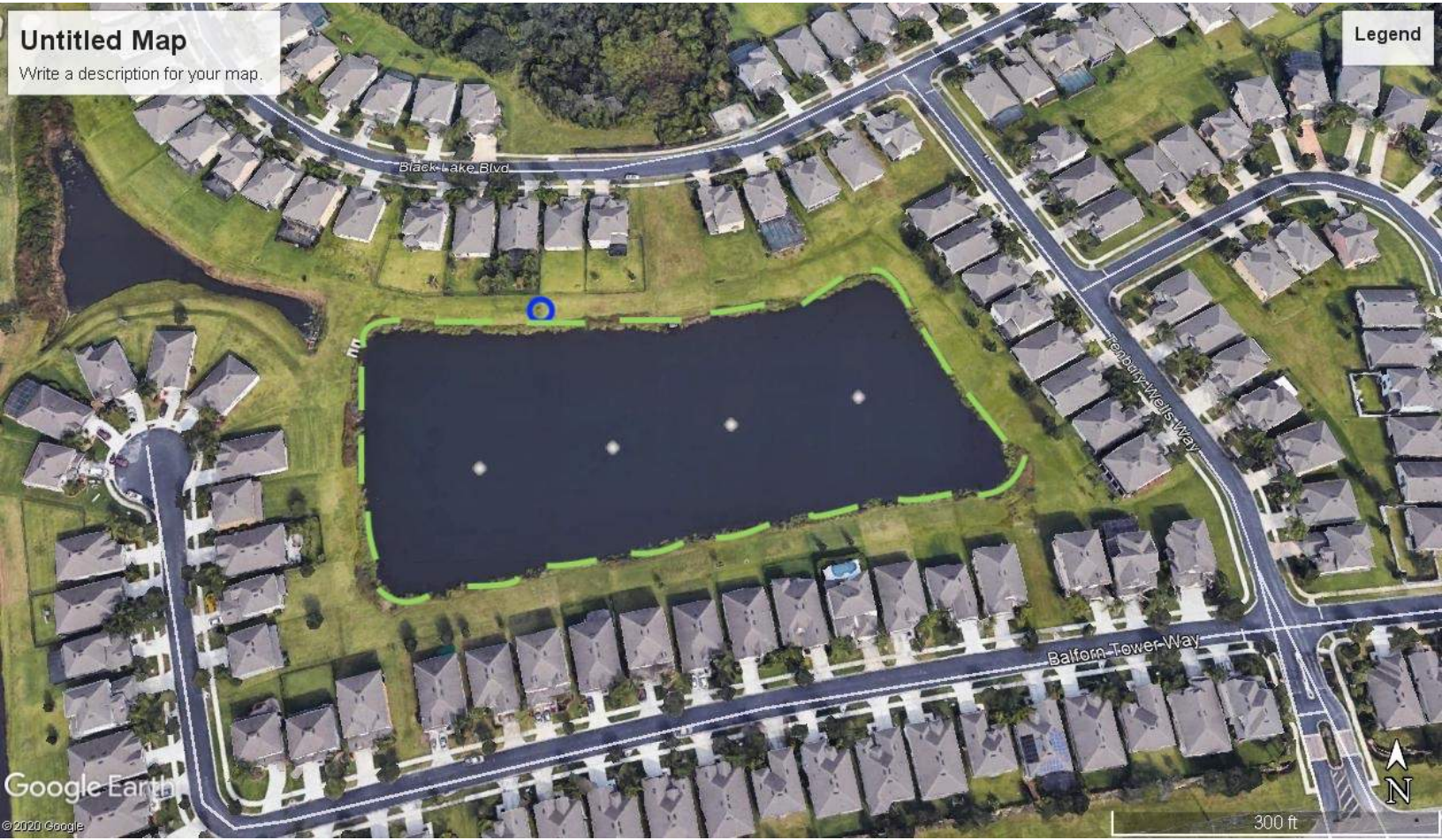
Workman's Compensation with statutory limits;

Automobile Liability;

Comprehensive General Liability including Property Damage, Completed Operations, and Product Liability.

A Certificate of insurance will be provided upon request. Customers requesting special or additional insurance coverage and/or language shall pay resulting additional premium to Sitex to provide such coverage.

This Agreement shall be governed by the laws of the state of Florida.



7Biii.



5273 Giron Cir
Kissimmee, FL 34758
407.717.5851

Aquatic Management Agreement

This agreement is between Sitex Aquatics, LLC. Hereafter called Sitex and Stoneybrook West CDD hereafter called "customer"

Customer: Stoneybrook West CDD
C/O: Inframark
Contact: Mr. Ariel Medina
Address: 313 Campus St, Celebration, FL 34747
Email: Ariel.Medina@inframark.com
Phone: 407.566.4122

- Sitex agrees to provide aquatic management services for a period of N/A months
In accordance with the terms and conditions of this agreement in the following sites:

One (1) Pond #9 located on Masthead @ Stoneybrook West in Winter Garden, FL (see attached map)

- Customer agrees to pay Sitex the following amounts during the term of this agreement for the specific service:

1. Otterbine AirFlo-3 w/6-Dual Diffusers& installation	\$8,445.00
2. Perimeter planting of 3352 Pickerel weed/Duck Potatoe	\$3,352.00
- Customer agrees to pay Sitex the following amount during the term of this agreement

The terms of this agreement shall be: n/a thru n/a

Total amount Due: **\$11,797.00**

Invoice is due and payable within 30 days. Overdue accounts may accrue a service charge.

Customer acknowledges that he/she has read and is familiar with the additional terms and conditions printed on the reverse side, which are incorporated in this agreement.

Submitted: Joe Craig

Date: 07/02/20

Accepted

Date:

Joseph T. Craig

President

Customer

Terms & Conditions

A deposit of 50% (\$5,898.50) is due upon execution of this agreement & for equipment to be ordered, with remaining 50% (\$5,898.50) due upon 30 days of fountain installation. Overdue accounts may accrue a service charge.

Sitex agrees to provide all labor, supervision, and equipment necessary to carry out the work. There shall be no variance from these specifications unless expressly stated through an addendum.

Responsibility

Customer is responsible for all electrical services to the control box; Sitex is not an electrical contractor nor claims to be responsible for any electrical responsibilities. Customer agrees to pay separate cost incurred by said electrical contractor.

Neither party shall be responsible for damage, penalties or otherwise for any failure or delay in performance of any of its obligations hereunder caused by strikes, riots, war, acts of Nature, accidents, governmental orders and regulations, curtailment or failure to obtain sufficient material, or other force majeure condition (whether or not of the same class or kind as those set forth above) beyond its reasonable control and which, by the exercise of due diligence, it is unable to overcome.

Sitex agrees to hold Customer harmless from any loss, damage or claims arising out of the sole negligence of Sitex. However, Sitex shall in no event be liable to Customer or other for indirect, special or consequential damage resulting from any cause whatsoever.

Scheduling

It is agreed by both Parties that the work performed under this Agreement will be done on a schedule that is sensitive to the overall function of the property. Additionally, it is understood that all work will be performed during the normal business week (Monday-Friday) unless otherwise stipulated.

Insurance

Sitex shall maintain the following insurance coverage and limits:

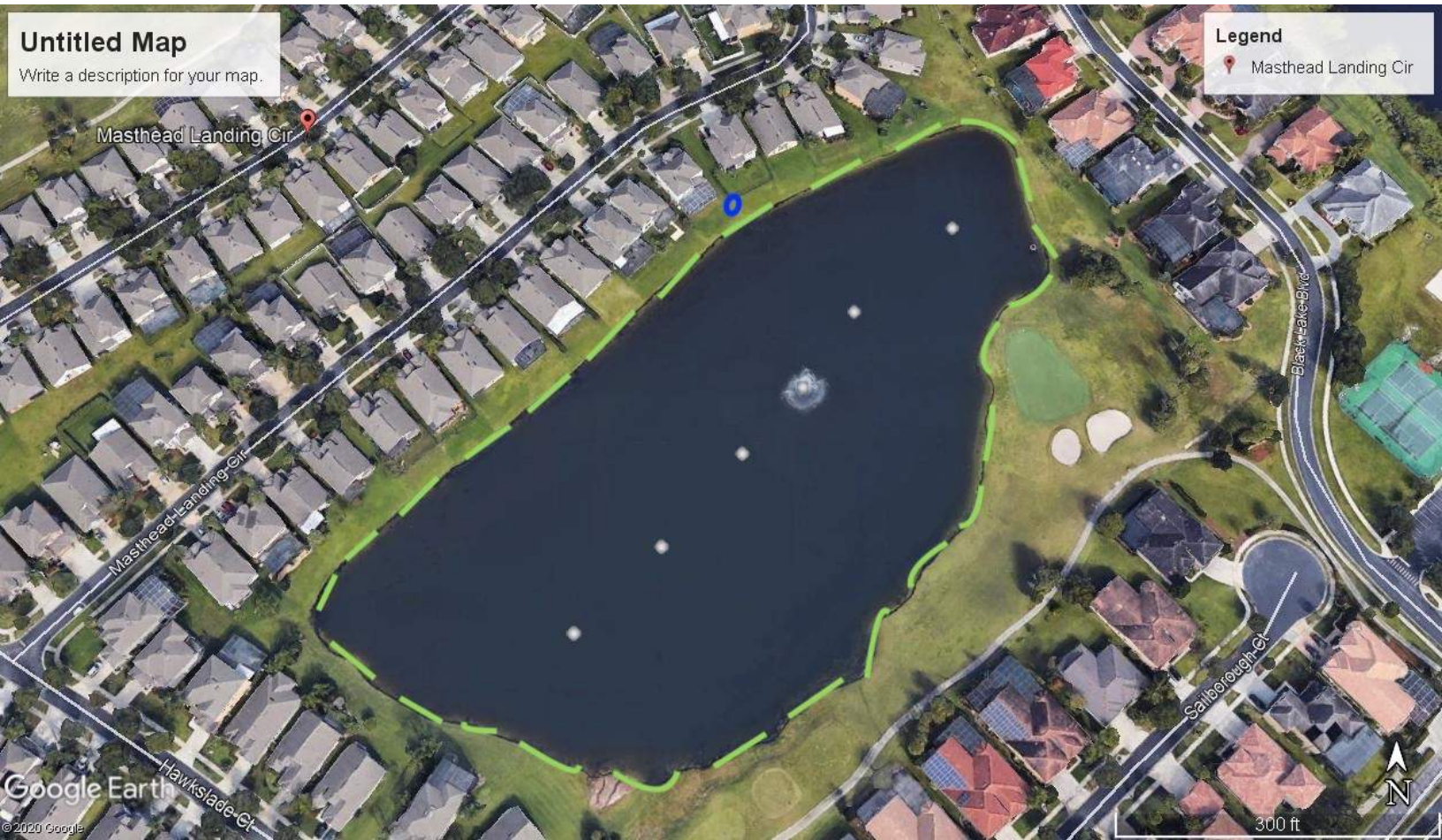
Workman's Compensation with statutory limits;

Automobile Liability;

Comprehensive General Liability including Property Damage, Completed Operations, and Product Liability.

A Certificate of insurance will be provided upon request. Customers requesting special or additional insurance coverage and/or language shall pay resulting additional premium to Sitex to provide such coverage.

This Agreement shall be governed by the laws of the state of Florida.



7Biv



5273 Giron Cir
Kissimmee, FL 34758
407.717.5851

Aquatic Midge Management Agreement

This agreement is between Sitex Aquatics, LLC. Hereafter called Sitex and Stoneybrook West CDD hereafter called "customer"

Customer: Stoney Brook West CDD
C/O: Inframark
Contact: Mr. Ariel Medina
Address: 313 Campus St, Celebration, FL 34747
Email: Ariel.Medina@inframark.com
Phone: 407.566.4122

- Sitex agrees to provide aquatic management services for a period of 12 months
In accordance with the terms and conditions of this agreement in the following sites:

Twenty-Three (23) Pond perimeters Only located @ Stoneybrook West in Winter Garden, FL (see attached map)

- Customer agrees to pay Sitex the following amounts during the term of this agreement for the specific service:

- Weekly ULV Fogging for Midge \$744.00

Service shall consist of Weekly applications with Adulticide

- Customer agrees to pay Sitex the following amount during the term of this agreement

The terms of this agreement shall be: 08/01/20 thru 08/01/21
Agreement will automatically renew as per Terms & Condition

Application Service Amount Weekly: **\$744.00**
Annual Service amount: **\$38,688.00**

Invoice is due and payable within 30 days. Overdue accounts may accrue a service charge.

- Customer acknowledges that he/she has read and is familiar with the additional terms and conditions printed on the reverse side, which are incorporated in this agreement.

Submitted: Joe Craig

Date: 07/02/20

Accepted

Date:

Joseph T. Craig
President

Customer

Terms and Conditions

- Sitex agrees to provide all labor, supervision, and equipment necessary to carry out the work. There shall be no variance from these specifications unless expressly stated though an addendum.
- The Annual Cost will be paid to Sitex in Twelve (12) equal payments, which are due and payable in advance of each month in which the service will be rendered and will be considered late on the 30th of that month. A surcharge of two percent (2%) per month will be added for delinquent payments. The Customer is responsible for any collection or attorney's fees required to collect on this agreement.
- This Agreement will be for a twelve (12) month period. This Agreement shall be automatically renewed at the end of the twelve (12) months. The monthly service amount may be adjusted, as agreed upon by both Parties, and set forth in writing to Customer. Both parties agree that service shall be continuous without interruption.
- Additional Services requested by the customer such as trash clean up, physical cutting or paint removal, and other additional services performed will be billed separately at the current hourly equipment and labor rates.
- Cancellation by either the Customer or Sitex may terminate the Agreement without cause at any time. Termination shall be by written notice, received by either the customer or Sitex at least thirty (30) days prior to the effective date of the termination.
- Neither party shall be responsible for damage, penalties or otherwise for any failure or delay in performance of any of its obligations hereunder caused by strikes, riots, war, acts of Nature, accidents, governmental orders and regulations, curtailment or failure to obtain sufficient material, or other force majeure condition (whether or not of the same class or kind as those set forth above) beyond its reasonable control and which, by the exercise of due diligence, it is unable to overcome.
- Sitex agrees to hold Customer harmless from any loss, damage or claims arising out of the sole negligence of Sitex. However, Sitex shall in no event be liable to Customer or other for indirect, special or consequential damage resulting from any cause whatsoever.
- It is agreed by both Parties that the work performed under this Agreement will be done on a schedule that is sensitive to the overall function of the property. Additionally, it is understood that all work will be performed during the normal business week (Monday-Friday) unless otherwise stipulated.
- Sitex shall maintain the following insurance coverage and limits; (a) Workman's Compensation with statutory limits; (b) Automobile Liability; (c) Comprehensive General Liability including Property Damage, Completed Operations, and Product Liability. A Certificate of insurance will be provided upon request. Customers requesting special or additional insurance coverage and/or language shall pay resulting additional premium to Sitex to provide such coverage.
- This Agreement shall be governed by the laws of the state of Florida.

7Ci.

SOUTHERN MOSQUITO CONTROL SERVICES



Protecting what's important to you

1732 Timocuan Way
Longwood, Florida 32750
(407) 475-1100
info@mosquitopro.com

Protecting what's important to you



April 29, 2020

Mr. Ariel Medina
Inframark
StoneyBrook West CDD

Mr. Medina,

Thank you for the opportunity to provide this mosquito and midge control service quotation for the community ponds within the StoneyBrook West CDD.

The attachments we are providing reflect the per pond cost breakdown for each of the services.

Midge and Mosquito Control for all 23 ponds:

- **Adulticiding (fogging) – Weekly \$1,590.00**
- **Larviciding - Monthly \$7,598.98**

March thru October = 35 weeks

- **Adulticiding (fogging) – \$55,650.00**
- **Larviciding - \$60,689.44**

Mosquito Control for all 23 ponds:

- **Adulticiding (fogging) – Weekly \$1,590.00**
- **Larviciding - Monthly \$3,107.75**

November thru February = 8 weeks

- **Adulticiding (fogging) – \$12,720.00**
- **Larviciding - \$12,431.00**

Fingerling stocking of all 23 ponds with Bluegill, Shellcracker and Catfish @ 0.20each:

Normal stocking rates are 250 per acre for Bluegill and Shellcracker, Catfish are 125 per acre

Heavy stocking rates are 500 per acre for Bluegill and Shellcracker, Catfish are 250 per acre
This is used where you have heavy bird feeding activity

Normal stocking rates for all 23 ponds - \$4,506.00

Heavy stocking rates for all 23 ponds - \$9,430.00

As you can see these are not inexpensive prices, but they are effective chemical treatments. The midge/mosquito larvicide product contains 4.25% Methoprene active ingredient although we would prefer to use a product that contains 5% Temephos active ingredient is a quarter of the cost vs the Methoprene but the EPA has banned the sale of this product due to its phosphorus content and we cannot acquire it any longer. If the community cannot afford the Larviciding services I would highly recommend that we stock the ponds with the fish and then follow-up with the Adulticiding as we have conducted in the past.

Southern would like to request an opportunity to meet with the board to discuss this quotation at their next meeting and work to resolve the problem.

We appreciate every opportunity to be of service and are looking forward to working with the community again in 2020. If you have any questions or would like any additional information regarding our programs, please feel free to contact me directly at 407-893-1200 or 407-475-1100.

Regards,

Martin P. Winger
President

7Cii.

Community Pond sizes	Size in acres	Midge and Mosquito Larvicide	Mosquito Larvicide	Adulticiding (Fogging)
StoneyBrook West				
GC-1A - small Pond west of GC-1B	0.6	\$166.40	\$56.00	\$25.00
GC-1B - Pond west of driving range pond	2	\$270.40	\$91.00	\$80.00
GC-1C - Entrance west side	0.7	\$192.40	\$65.00	\$30.00
GC-2 - Far west side, backs up to Condos	3	\$416.00	\$136.50	\$75.00
GC-3 - NW corner @ Avalon TRd	4.5	\$390.00	\$131.25	\$85.00
GC-4 - Harbor Hill St	1.25	\$195.00	\$70.00	\$50.00
GC-5C - Spinnaker - N pond	1.5	\$338.00	\$114.00	\$60.00
GC-5A - Spinnaker - S pond	2.25	\$421.20	\$142.00	\$80.00
GC-7 - Pebble Street	1.9	\$332.80	\$112.00	\$75.00
GC-8 - Portmoor Way	2.35	\$431.50	\$146.00	\$85.00
GC-9 -Selbydon Way	4.5	\$551.20	\$186.00	\$95.00
GC-10 - Pebble Creek	3	\$499.20	\$168.00	\$85.00
GC-11 Masthead Landing	6.7	\$670.08	\$226.00	\$85.00
GC-12 - Black Lake Blvd by clubhouse	1	\$260.00	\$88.00	\$35.00
GC-13 - small pond by Tract S	0.7	\$280.80	\$95.00	\$25.00
GC-16 - Entrance East side	7	\$832.00	\$280.00	\$100.00
GC-17 - Towne Commons Blvd	2.7	\$364.00	\$123.00	\$80.00
GC-18 - End of Marble Crest Way	1.5	\$260.00	\$140.00	\$50.00
Tract G - Balfour Tower Way	3.75	\$535.60	\$181.00	\$80.00
Tract S -	2.9	\$327.60	\$111.00	\$75.00
Tract T - Eylewood Dr	4.5	\$421.20	\$142.00	\$85.00
Tract PP - Foxglove	3.5	\$488.80	\$165.00	\$85.00
Driving Range pond	2.25	\$411.84	\$139.00	\$65.00
	64.05	\$7,598.98	\$3,107.75	\$1,590.00

EIGHTH ORDER OF BUSINESS

8A

STONEYBROOK WEST
Community Development District

Annual Operating and Debt Service Budget

Fiscal Year 2021

Modified Tentative Budget

07.15.20

Prepared by:



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Stoneybrook West
Community Development District

Operating Budget
Fiscal Year 2021

Summary of Revenues, Expenditures and Changes in Fund Balances
General Fund
Fiscal Year 2021 Modified Tentative Budget

ACCOUNT DESCRIPTION	ACTUAL FY 2018	ACTUAL FY 2019	ADOPTED BUDGET FY 2020	ACTUAL THRU JUN-2020	PROJECTED JUL- SEP-2020	TOTAL PROJECTED FY 2020	ANNUAL BUDGET FY 2021
REVENUES							
Interest - Investments	\$ 4,111	\$ 5,290	\$ 1,500	\$ 1,370	\$ 150	\$ 1,520	\$ 3,000
Interest - Tax Collector	1,036	2,139	-	1,444	-	1,444	-
Special Assmnts- Tax Collector	250,807	250,807	250,808	244,430	6,378	250,807	455,471
Special Assmnts- Delinquent	-	10	-	3	-	-	-
Special Assmnts- Discounts	(9,380)	(9,280)	(10,032)	(9,422)	-	(9,422)	(18,219)
Other Miscellaneous Revenues	-	-	-	81	-	81	-
TOTAL REVENUES	246,574	248,966	242,276	237,906	6,528	244,430	440,252
EXPENDITURES							
<i>Administrative</i>							
P/R-Board of Supervisors	4,000	3,600	4,000	2,400	800	3,200	5,000
FICA Taxes	306	275	306	184	61	245	383
ProfServ-Arbitrage Rebate	600	-	600	600	-	600	600
ProfServ-Dissemination Agent	2,000	2,000	2,000	-	2,000	2,000	2,000
ProfServ-Engineering	1,563	2,883	5,000	5,556	1,250	6,806	7,000
ProfServ-Legal Services	20,723	10,197	10,000	20,713	2,500	23,213	20,000
ProfServ-Mgmt Consulting Serv	41,237	41,237	42,274	31,705	10,568	42,273	46,000
ProfServ-Property Appraiser	3,746	1,874	3,747	3,746	-	3,746	3,747
ProfServ-Special Assessment	5,150	5,150	5,150	3,863	1,288	5,151	5,150
ProfServ-Trustee Fees	8,674	5,421	7,000	6,734	-	6,734	7,000
Auditing Services	5,500	5,500	5,500	5,500	-	5,500	5,500
Contract-Website Hosting	-	-	8,000	2,535	388	2,923	3,000
Postage and Freight	1,879	698	800	266	200	466	650
Insurance - General Liability	7,185	7,000	7,700	7,000	-	7,000	7,700
Printing and Binding	714	1,799	1,000	233	250	483	2,500
Legal Advertising	1,619	1,230	1,000	683	250	933	1,000
Miscellaneous Services	829	1,443	600	244	150	394	600
Misc-Assessmnt Collection Cost	647	846	3,762	-	3,762	3,762	6,832
Office Supplies	193	165	400	33	100	133	350
Annual District Filing Fee	175	175	175	175	-	175	175
Total Administrative	106,740	91,493	109,014	92,170	23,567	115,737	125,187
<i>Field</i>							
ProfServ-Field Management	10,609	18,049	10,927	8,915	2,732	11,647	15,000
Contracts-Lake and Wetland	46,074	45,784	38,466	26,799	8,310	35,109	33,240
Contracts-Fountain	-	-	7,836	4,059	2,800	6,859	4,200
Contracts-Landscape	34,824	34,824	36,565	27,279	9,141	36,420	36,565
Contracts-Pest Control	40,025	39,761	28,067	27,340	9,960	37,300	50,560
Electricity - General	20,957	19,773	18,000	12,634	4,500	17,134	18,000
R&M-Fountains	-	-	2,000	4,265	500	4,765	10,000
Misc-Contingency	1,584	9,316	2,000	46,498	670	47,168	20,000
Capital Outlay	-	-	-	-	-	-	27,500
Reserves - Other	-	-	-	-	-	-	100,000
Total Field	154,073	167,507	143,861	157,789	38,613	196,402	315,065
TOTAL EXPENDITURES	260,813	259,000	252,875	249,959	62,180	312,139	440,252
Excess (deficiency) of revenues Over (under) expenditures	(14,239)	(10,034)	(10,599)	(12,053)	(55,652)	(67,710)	-
Net change in fund balance	(14,239)	(10,034)	(10,599)	(12,053)	(55,652)	(67,710)	-
FUND BALANCE, BEGINNING	262,308	248,069	238,035	238,035	-	238,035	170,325
FUND BALANCE, ENDING	\$ 248,069	\$238,035	\$ 227,436	\$ 225,982	\$ (55,652)	\$ 170,325	\$ 170,325

Budget Narrative
Fiscal Year 2021

REVENUES

Interest-Investments

The District earns interest on their operating accounts and other investments.

Special Assessment-Tax Collector

The District will levy a Non-Ad Valorem assessment on all the assessable property within the District in order to pay for the operating expenditures during the Fiscal Year.

Special Assessment-Discounts

Per Section 197.162, Florida Statutes, discounts are allowed for early payments. The budgeted amount for the fiscal year is calculated at 4% of the anticipated Non-Ad Valorem assessments.

EXPENDITURES

Administrative

P/R-Board of Supervisors

Chapter 190, Florida Statutes, allows for members of the Board of Supervisors to be compensated \$200 per meeting in which they attend. The budgeted amount for the fiscal year is based on all supervisors attending all the meetings.

FICA Taxes

Payroll taxes on Board of Supervisor's compensation. The budgeted amount for the fiscal year is calculated at 7.65% of the total Board of Supervisor's payroll expenditures.

Professional Services-Arbitrage Rebate

The District contracted with an independent certified public accountant to annually calculate the District's Arbitrage Rebate Liability on the Series of Benefit Special Assessment Bonds. The budgeted amount for the fiscal year is based on an engagement letter.

Professional Services-Dissemination Agent

The District is required by the Securities and Exchange Commission to comply with rule 15c2-12(b)-(5), which relates to additional reporting requirements for unrelated bond issues. The budgeted amount for the fiscal year is based on standard fees charged for this service.

Professional Services-Engineering

The District's engineer will provide general engineering services to the District, i.e. attendance and preparation for board meetings, review of invoices, and other specifically requested assignments.

Budget Narrative
Fiscal Year 2021

EXPENDITURES

Administrative (continued)

Professional Services-Legal Services

The District's legal counsel will provide general legal services to the District, i.e. attendance and preparation for meetings, review of operating and maintenance contracts, and other specifically requested assignments.

Professional Services-Management Consulting Services

The District receives Management, Accounting and Administrative services as part of a Management Agreement with Inframark.

Professional Services-Property Appraiser

The Property Appraiser provides the District with a listing of the legal description of each property parcel within the District boundaries, and the names and addresses of the owners of such property. The District reimburses the Property Appraiser for necessary administrative costs incurred to provide this service. Per Florida Statutes, administrative costs shall include, but not be limited to, those costs associated with personnel, forms, supplies, data processing, computer equipment, postage, and programming. The budget for property appraiser costs is based on a flat fee.

Professional Services-Special Assessment

Fees paid to Inframark to prepare the Assessment roll each year.

Professional Services-Trustee Fees

The District pays US Bank an annual fee for trustee services on the Series 2005 and Series 2008 Special Assessment Bond.

Auditing Services

The District is required to conduct an annual audit of its financial records by an Independent Certified Public Accounting Firm. The budgeted amount for the fiscal year is based on last year's actual costs for this service.

Miscellaneous-Web Hosting

This category provides funds for ADA Compliance.

Postage & Freight

Actual postage and/or freight used for District mailings including agenda packages, vendor checks and other correspondence.

Budget Narrative
Fiscal Year 2021

EXPENDITURES

Administrative (continued)

Insurance-General Liability

The District's General Liability & Public Officials Liability Insurance policy is with Public Risk Insurance agency which specializes in providing insurance coverage to governmental agencies. The budgeted amount for the fiscal year is based on prior year premium. The budgeted amount for the fiscal year is based on prior year premium, plus 10% in order to be conservative.

Printing & Binding

Copies used in the preparation of agenda packages, required mailings, and other special projects.

Legal Advertising

The District is required to advertise various notices for Board meetings and other public hearings in a newspaper of general circulation.

Miscellaneous Services

This category provides funds for administrative expenditures that may not have been budgeted anywhere else.

Misc.-Assessment Collection Cost

The District reimburses the Orange County Tax Collector for applicable necessary administrative costs. Per Florida Statutes, administrative costs shall include, but not be limited to, those costs associated with personnel, forms, supplies, data processing, computer equipment, postage, and programming. The District also compensates the Tax Collector for the actual cost of collection or 2% on the amount of special assessments collected and remitted, whichever is greater. The budget is based on 1.5% of the anticipated assessment collections.

Office Supplies

Supplies used in the preparation and binding of agenda packages, required mailings, and other special projects.

Annual district filling fee

The District is required to pay an annual fee of \$175 to the Department of Economic Opportunity.

Budget Narrative
Fiscal Year 2021

EXPENDITURES

Field

ProfServ-Field Management

Includes payroll and overhead costs associated with the services being provided under a management consulting contract with Inframark. This includes employees utilized in the field and office management of all District assets.

Contracts-Fountains

The District has a contract with Vertex, Inc. for the maintenance of the fountains.

Contracts-Lake and Wetland

The District has a contract with Aquatic Systems, Inc. for the aquatic weed control, and storm water systems maintenance.

Contracts-Landscape

The District has a contract with Brightview Landscape Services, Inc. for the pond mowing.

Contracts-Pest Control

The District has a contract with Southern Mosquito Control Services, Inc. for the midge control.

Electricity-General

The District has utility accounts with Duke Energy for electrical usage for the District's fountains.

Misc-Contingency

This represents any additional unanticipated expenditures that are incurred during the year, which may not have been provided for in the other budget categories.

Exhibit "A"
Allocation of Fund Balances

AVAILABLE FUNDS

	<u>Amount</u>
Beginning Fund Balance - Fiscal Year 2021	\$ 170,325
Net Change in Fund Balance - Fiscal Year 2021	-
Reserves - Fiscal Year 2021 Additions	100,000
Total Funds Available (Estimated) - 9/30/2021	270,325

ALLOCATION OF AVAILABLE FUNDS

Assigned Fund Balance

Operating Reserve - First Quarter Operating Capital	110,063 ⁽¹⁾
Reserves - Other FY21	100,000
Subtotal	210,063
Total Allocation of Available Funds	210,063

Total Unassigned (undesignated) Cash	\$ 60,263
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Notes

(1) Represents approximately 3 months of operating expenditures

Stoneybrook West
Community Development District

Debt Service Budgets
Fiscal Year 2021

Summary of Revenues, Expenditures and Changes in Fund Balances
Fiscal Year 2021 Modified Tentative Budget

ACCOUNT DESCRIPTION	ACTUAL FY 2019	ADOPTED BUDGET FY 2020	ACTUAL THRU JUN-2020	PROJECTED JUL- SEP-2020	TOTAL PROJECTED FY 2020	ANNUAL BUDGET FY 2021
REVENUES						
Interest - Investments	\$ 78	\$ -	\$ 898	\$ 50	\$ 948	\$ 1,000
Special Assmnts- Tax Collector	609,166	529,456	514,477	14,979	529,456	529,456
Special Assmnts-Delinquent	23	-	198	-	-	-
Special Assmnts- Discounts	(22,451)	(21,178)	(19,822)	-	(19,822)	(21,178)
TOTAL REVENUES	586,816	508,278	495,751	15,029	510,582	509,278
EXPENDITURES						
<i>Administrative</i>						
Misc-Assessmnt Collection Cost	2,055	7,942	2,781	-	2,781	7,942
Total Administrative	2,055	7,942	2,781	-	2,781	7,942
<i>Debt Service</i>						
Principal Debt Retirement Series 2018A-1	-	29,000	29,000	-	29,000	30,000
Principal Debt Retirement Series 2018A-2	-	285,000	285,000	-	285,000	296,000
Interest Expense Series 2018A-1	-	22,677	22,677	-	22,677	21,622
Interest Expense Series 2018A-2	-	165,006	165,006	-	165,006	154,860
Total Debt Service	6,436,696	501,683	501,683	-	501,683	502,482
TOTAL EXPENDITURES	6,438,751	509,625	504,464	-	504,464	510,423
Excess (deficiency) of revenues						
Over (under) expenditures	(5,851,935)	(1,347)	(8,713)	15,029	6,118	(1,145)
OTHER FINANCING SOURCES (USES)						
Interfund Transfer - In	522,772	-	-	-	-	-
Loan/Note Proceeds	5,545,000	-	-	-	-	-
TOTAL OTHER SOURCES (USES)	6,067,772	(1,347)	-	-	-	(1,145)
Net change in fund balance	215,837	(1,347)	(8,713)	15,029	6,118	(1,145)
FUND BALANCE, BEGINNING	-	215,837	215,837	-	215,837	221,955
FUND BALANCE, ENDING	\$ 215,837	\$ 214,490	\$ 207,124	\$ 15,029	\$ 221,955	\$ 220,810

Amortization Schedule

OUTSTANDING PRINCIPAL		PRINCIPAL	RATE	INTEREST	TOTAL
DATE	BALANCE				
11/1/2020	\$594,000	\$0	3.64%	\$10,811	\$10,811
5/1/2021	\$594,000	\$30,000	3.64%	\$10,811	\$40,811
11/1/2021	\$564,000	\$0	3.64%	\$10,265	\$10,265
5/1/2022	\$564,000	\$31,000	3.64%	\$10,265	\$41,265
11/1/2022	\$533,000	\$0	3.64%	\$9,701	\$9,701
5/1/2023	\$533,000	\$33,000	3.64%	\$9,701	\$42,701
11/1/2023	\$500,000	\$0	3.64%	\$9,100	\$9,100
5/1/2024	\$500,000	\$34,000	3.64%	\$9,100	\$43,100
11/1/2024	\$466,000	\$0	3.64%	\$8,481	\$8,481
5/1/2025	\$466,000	\$35,000	3.64%	\$8,481	\$43,481
11/1/2025	\$431,000	\$0	3.64%	\$7,844	\$7,844
5/1/2026	\$431,000	\$36,000	3.64%	\$7,844	\$43,844
11/1/2026	\$395,000	\$0	3.64%	\$7,189	\$7,189
5/1/2027	\$395,000	\$38,000	3.64%	\$7,189	\$45,189
11/1/2027	\$357,000	\$0	3.64%	\$6,497	\$6,497
5/1/2028	\$357,000	\$39,000	3.64%	\$6,497	\$45,497
11/1/2028	\$318,000	\$0	3.64%	\$5,788	\$5,788
5/1/2029	\$318,000	\$41,000	3.64%	\$5,788	\$46,788
11/1/2029	\$277,000	\$0	3.64%	\$5,041	\$5,041
5/1/2030	\$277,000	\$42,000	3.64%	\$5,041	\$47,041
11/1/2030	\$235,000	\$0	3.64%	\$4,277	\$4,277
5/1/2031	\$235,000	\$44,000	3.64%	\$4,277	\$48,277
11/1/2031	\$191,000	\$0	3.64%	\$3,476	\$3,476
5/1/2032	\$191,000	\$45,000	3.64%	\$3,476	\$48,476
11/1/2032	\$146,000	\$0	3.64%	\$2,657	\$2,657
5/1/2033	\$146,000	\$47,000	3.64%	\$2,657	\$49,657
11/1/2033	\$99,000	\$0	3.64%	\$1,802	\$1,802
5/1/2034	\$99,000	\$49,000	3.64%	\$1,802	\$50,802
11/1/2034	\$50,000	\$0	3.64%	\$910	\$910
5/1/2035	\$50,000	\$50,000	3.64%	\$910	\$50,910
Total		\$594,000		\$187,678	\$781,678

Amortization Schedule

DATE	OUTSTANDING PRINCIPAL BALANCE	PRINCIPAL	RATE	INTEREST	TOTAL
11/1/2020	\$4,350,000	\$0	3.56%	\$77,430	\$77,430
5/1/2021	\$4,350,000	\$296,000	3.56%	\$77,430	\$373,430
11/1/2021	\$4,054,000	\$0	3.56%	\$72,161	\$72,161
5/1/2022	\$4,054,000	\$307,000	3.56%	\$72,161	\$379,161
11/1/2022	\$3,747,000	\$0	3.56%	\$66,697	\$66,697
5/1/2023	\$3,747,000	\$318,000	3.56%	\$66,697	\$384,697
11/1/2023	\$3,429,000	\$0	3.56%	\$61,036	\$61,036
5/1/2024	\$3,429,000	\$329,000	3.56%	\$61,036	\$390,036
11/1/2024	\$3,100,000	\$0	3.56%	\$55,180	\$55,180
5/1/2025	\$3,100,000	\$341,000	3.56%	\$55,180	\$396,180
11/1/2025	\$2,759,000	\$0	3.56%	\$49,110	\$49,110
5/1/2026	\$2,759,000	\$353,000	3.56%	\$49,110	\$402,110
11/1/2026	\$2,406,000	\$0	3.56%	\$42,827	\$42,827
5/1/2027	\$2,406,000	\$366,000	3.56%	\$42,827	\$408,827
11/1/2027	\$2,040,000	\$0	3.56%	\$36,312	\$36,312
5/1/2028	\$2,040,000	\$380,000	3.56%	\$36,312	\$416,312
11/1/2028	\$1,660,000	\$0	3.56%	\$29,548	\$29,548
5/1/2029	\$1,660,000	\$393,000	3.56%	\$29,548	\$422,548
11/1/2029	\$1,267,000	\$0	3.56%	\$22,553	\$22,553
5/1/2030	\$1,267,000	\$407,000	3.56%	\$22,553	\$429,553
11/1/2030	\$860,000	\$0	3.56%	\$15,308	\$15,308
5/1/2031	\$860,000	\$422,000	3.56%	\$15,308	\$437,308
11/1/2031	\$438,000	\$0	3.56%	\$7,796	\$7,796
5/1/2032	\$438,000	\$438,000	3.56%	\$7,796	\$445,796
Total		\$4,350,000		\$1,071,916	\$5,421,916

Budget Narrative
Fiscal Year 2021

REVENUES

Interest- Investments

The District earns interest income on their trust accounts with US Bank.

Special Assessment-Tax Collector

The District will levy a Non-Ad Valorem assessment on all the assessable property within the District in order to pay for the Debt Service expenditures during the Fiscal Year.

Special Assessment-Discounts

Per Section 197.162, Florida Statutes, discounts are allowed for early payments. The budgeted amount for the fiscal year is calculated at 4% of the anticipated Non-Ad Valorem assessments.

EXPENDITURES

Administrative

Misc.-Assessment Collection Cost

The District reimburses the Orange County Tax Collector for applicable necessary administrative costs. Per Florida Statutes, administrative costs shall include, but not be limited to, those costs associated with personnel, forms, supplies, data processing, computer equipment, postage, and programming. The District also compensates the Tax Collector for the actual cost of collection or 2% on the amount of special assessments collected and remitted, whichever is greater. The budget is based on 1.5% of the anticipated assessment collections.

DEBT SERVICE

Principal Debt Retirement

The District pays regular principal payments annually in order to pay down/retire the debt.

Interest Expense

The District pays interest expense on the debt twice a year.

Stoneybrook West
Community Development District

Supporting Budget Schedules
Fiscal Year 2021

**Comparison of Assessment Rates
Fiscal Year 2021 vs. Fiscal Year 2020**

Product	General Fund			Debt Service Series 2018A-1			Debt Service Series 2018A-2			Total			Total	Prepaid
	FY 2021	FY 2020	Percent	FY 2021	FY 2020	Percent	FY 2021	FY 2020	Percent	FY 2021	FY 2020	Percent	Units	Units
40.5	\$168.09	\$92.56	81.6%	\$185.65	\$185.65	0.0%	\$0.00	\$0.00	n/a	\$353.74	\$278.21	27.1%	112	1
TH	\$267.57	\$147.34	81.6%	\$185.65	\$185.65	0.0%	\$0.00	\$0.00	n/a	\$453.22	\$332.99	36.1%	186	0
40	\$168.09	\$92.56	81.6%	\$0.00	\$0.00	n/a	\$194.49	\$194.49	0.0%	\$362.59	\$287.05	26.3%	350	0
50	\$267.57	\$147.34	81.6%	\$0.00	\$0.00	n/a	\$267.65	\$267.65	0.0%	\$535.22	\$414.99	29.0%	589	1
60	\$267.57	\$147.34	81.6%	\$0.00	\$0.00	n/a	\$350.62	\$350.62	0.0%	\$618.19	\$497.96	24.1%	472	0
75	\$267.57	\$147.34	81.6%	\$0.00	\$0.00	n/a	\$475.52	\$475.52	0.0%	\$743.10	\$622.86	19.3%	138	0
90	\$267.57	\$147.34	81.6%	\$0.00	\$0.00	n/a	\$657.53	\$657.53	0.0%	\$925.10	\$804.87	14.9%	27	0
													1874	2

8B

RESOLUTION 2020-4

THE ANNUAL APPROPRIATION RESOLUTION OF THE STONEYBROOK WEST COMMUNITY DEVELOPMENT DISTRICT (THE “DISTRICT”) RELATING TO THE ANNUAL APPROPRIATIONS AND ADOPTING THE BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020, AND ENDING SEPTEMBER 30, 2021

WHEREAS, the District Manager has, prior to the fifteenth (15th) day of June, 2020, submitted to the Board of Supervisors (the “Board”) a proposed budget for the next ensuing budget year along with an explanatory and complete financial plan for each fund of the Stoneybrook West Community Development District, pursuant to the provisions of Section 190.008(2)(a), Florida Statutes; and

WHEREAS, at least sixty (60) days prior to the adoption of the proposed annual budget (the “Proposed Budget”), the District filed a copy of the Proposed Budget with the local governing authorities having jurisdiction over the area included in the District pursuant to the provisions of Section 190.008(2)(b), Florida Statutes; and

WHEREAS, the Board set July 29, 2020, as the date for a public hearing thereon and caused notice of such public hearing to be given by publication pursuant to Section 190.008(2)(a), Florida Statutes; and

WHEREAS, Section 190.008(2)(a), Florida Statutes, requires that, prior to October 1, of each year, the District Board by passage of the Annual Appropriation Resolution shall adopt a budget for the ensuing fiscal year and appropriate such sums of money as the Board deems necessary to defray all expenditures of the District during the ensuing fiscal year; and

WHEREAS, the District Manager has prepared a Proposed Budget, whereby the budget shall project the cash receipts and disbursements anticipated during a given time period, including reserves for contingencies for emergency or other unanticipated expenditures during the fiscal year.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF STONEYBROOK WEST COMMUNITY DEVELOPMENT DISTRICT;

Section 1. Budget

- a. That the Board of Supervisors has reviewed the District Manager’s Proposed Budget, a copy of which is on file with the Office of the District Treasurer and the Office of the Recording Secretary, and hereby approves certain amendments thereto, as shown in Section 2 below.

- b. That the District Manager's Proposed Budget, as amended by the Board, is hereby adopted in accordance with the provisions of Section 190.008(2)(a), Florida Statutes, and incorporated herein by reference; provided, however, that the comparative figures contained in the adopted budget may be subsequently revised as deemed necessary by the District Manager to reflect actual revenues and expenditures for Fiscal Year 2020 and/or revised projections for Fiscal Year 2021.
- c. That the adopted budget, as amended, shall be maintained in the Office of the District Treasurer and the District Recording Secretary and identified as "The Budget for Stoneybrook West Community Development District for the Fiscal Year Ending September 30, 2021", as adopted by the Board of Supervisors on July 29, 2020.

Section 2. Appropriations

There is hereby appropriated out of the revenues of the Stoneybrook West Community Development District, for the Fiscal Year beginning October 1, 2020, and ending September 30, 2021, the sum of _____ **Dollars** (\$_____) to be raised by the levy of assessments and otherwise, which sum is deemed by the Board of Supervisors to be necessary to defray all expenditures of the District during said budget year, to be divided and appropriated in the following fashion:

TOTAL GENERAL FUND	\$
DEBT SERVICE FUND	\$
ENTERPRISE FUND	\$
TOTAL ALL FUNDS	\$

Section 3. Supplemental Appropriations

The Board may authorize by resolution, supplemental appropriations or revenue changes for any lawful purpose from funds on hand or estimated to be received within the fiscal year as follows:

- a. Board may authorize a transfer of the unexpended balance or portion thereof of any appropriation item.
- b. Board may authorize an appropriation from the unappropriated balance of any fund.
- c. Board may increase any revenue or income budget amount to reflect receipt of any additional unbudgeted monies and make the corresponding change to appropriations or the unappropriated balance.

The District Manager and Treasurer shall have the power within a given fund to authorize the transfer of any unexpected balance of any appropriation item or any portion thereof, provided such transfers do not exceed Ten Thousand Dollars (\$10,000) or have the effect of causing more than 10% of the total appropriation of a given program or project to be transferred previously approved transfers included. Such transfer shall not have the effect of causing a more than \$10,000 or 10% increase, previously approved transfers included, to the original budget appropriation for the receiving program. Transfers within a program or project may be approved by the Board of Supervisors. The District Manager or Treasurer must establish administrative procedures which require information on the request forms proving that such transfer requests comply with this section.

Introduced, considered favorably, and adopted this 29th day of July, 2020.

ATTEST:

**BOARD OF SUPERVISORS OF THE
STONEBROOK WEST COMMUNITY
DEVELOPMENT DISTRICT**

Assistant Secretary

By:_____

Its:_____

8C.

RESOLUTION 2020-5

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF
THE STONEYBROOK WEST COMMUNITY
DEVELOPMENT DISTRICT IMPOSING SPECIAL
ASSESSMENTS AND CERTIFYING AN ASSESSMENT
ROLL; PROVIDING A SEVERABILITY CLAUSE; AND
PROVIDING AN EFFECTIVE DATE**

WHEREAS, the Stoneybrook West Community Development District (the “District”) is a local unit of special-purpose government established pursuant to Chapter 190, Florida Statutes for the purpose of providing, operating and maintaining infrastructure improvements, facilities and services to the lands within the District; and

WHEREAS, the District has constructed or acquired various infrastructure improvements and provides certain services in accordance with the District’s adopted Improvement Plan and Chapter 190, Florida Statutes; and

WHEREAS, the Board of Supervisors of the District (“Board”) hereby determines to undertake various operations and maintenance activities described in the District’s budget for Fiscal Year 2021 (“Operations and Maintenance Budget”), attached hereto as Exhibit “A” and incorporated by reference herein; and

WHEREAS, the District must obtain sufficient funds to provide for the operation and maintenance of the services and facilities provided by the District as described in the District’s budget for Fiscal Year 2021; and

WHEREAS, the provision of such services, facilities, and operations is a benefit to lands within the district; and

WHEREAS, Chapter 190, Florida Statutes, provides that the District may impose special assessments on benefited lands within the District; and

WHEREAS, the District has previously levied an assessment for debt service, which the District now desires to collect on the tax roll pursuant to the Uniform Method and which is also indicated on Exhibit “A”; and

WHEREAS, Chapter 197, Florida Statutes, provides a mechanism pursuant to which such special assessments may be placed on the tax roll and collected by the local tax collector (“Uniform Method”); and

WHEREAS, the District has previously evidenced its intention to utilize this Uniform Method; and

WHEREAS, the District has approved an Agreement with the Property Appraiser and Tax Collector of Orange County to provide for the collection of the special assessments under the Uniform Method; and

WHEREAS, it is in the best interests of the District to proceed with the imposition of the special assessments; and

WHEREAS, it is in the best interests of the District to adopt the Assessment Roll of the Stoneybrook West Community Development District (the "Assessment Roll") attached to this Resolution as Exhibit "B" and incorporated as a material part of this Resolution by this reference, and to certify the Assessment Roll to the Orange County Tax Collector pursuant to the Uniform Method; and

WHEREAS, it is in the best interest of the District to permit the District Manager to amend the Assessment Roll, certified to the Orange County Tax Collector by this Resolution, as the Property Appraiser updates the property roll for Orange County, for such time as authorized by Florida law.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD
OF SUPERVISORS OF THE STONEYBROOK WEST
COMMUNITY DEVELOPMENT DISTRICT:**

SECTION 1. BENEFIT. The provision of the services, facilities, and operations as described in Exhibit "A" confer a special and peculiar benefit to the lands within the District, which benefits exceed or equal the costs of the assessments. The allocation of the costs to the specially benefited lands is shown in Exhibit "B."

SECTION 2. ASSESSMENT IMPOSITION. A special assessment for operation and maintenance as provided for in Chapter 190, Florida Statutes, is hereby imposed and levied on benefited lands within the District in accordance with Exhibit "B."

SECTION 3. COLLECTION. The collection of the operation and maintenance special assessments shall be at the same time and in the same manner as Orange County taxes in accordance with the Uniform Method. The District shall also collect its previously levied debt service assessment pursuant to the Uniform Method, as indicated on Exhibit "B."

SECTION 4. ASSESSMENT ROLL. The District's Assessment Roll, attached to this Resolution as Exhibit "B," is hereby certified to the Orange County Tax Collector and shall be collected by Orange County Tax Collector in the same manner and time as Orange County taxes. The proceeds therefrom shall be paid to the Stoneybrook West Community Development District.

SECTION 5. ASSESSMENT ROLL AMENDMENT. The District Manager shall keep appraised of all updates made to the Orange County property roll by the Property Appraiser after the date of this Resolution; and shall amend the District's Assessment Roll in accordance with any such updates, for such time as authorized by Florida law, to the Orange County property roll. After any amendment of the Assessment Roll, the District Manager shall file the updates to the tax roll in the District records.

SECTION 6. SEVERABILITY. The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

SECTION 7. EFFECTIVE DATE. This Resolution shall take effect upon the passage and adoption of this Resolution by the Board of Supervisors of the Stoneybrook West Community Development District.

PASSED AND ADOPTED this 29th day of July, 2020.

ATTEST:

**BOARD OF SUPERVISORS OF THE
STONEBROOK WEST COMMUNITY
DEVELOPMENT DISTRICT**

Assistant Secretary

By:_____

Its:_____

Ninth Order of Business

9A.

STONEYBROOK WEST
Community Development District

Financial Report

June 30, 2020

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**STONEYBROOK WEST
Community Development District**

Financial Statements

(Unaudited)

June 30, 2020

Balance Sheet
June 30, 2020

<u>ACCOUNT DESCRIPTION</u>	<u>GENERAL FUND</u>	<u>SERIES 2018 A-1 & A-2 FUND</u>	<u>TOTAL</u>
<u>ASSETS</u>			
Cash - Checking Account	\$ 104,436	\$ -	\$ 104,436
Due From Other Funds	-	12,590	12,590
Investments:			
Money Market Account	149,359	-	149,359
Revenue Fund (A-1)	-	12,543	12,543
Reserve Fund (A-1)	-	12,957	12,957
Revenue Fund (A-2)	-	71,117	71,117
Reserve Fund (A-2)	-	97,917	97,917
Deposits	685	-	685
TOTAL ASSETS	\$ 254,480	\$ 207,124	\$ 461,604
<u>LIABILITIES</u>			
Accounts Payable	\$ 14,508	\$ -	\$ 14,508
Accrued Expenses	1,400	-	1,400
Due To Other Funds	12,590	-	12,590
TOTAL LIABILITIES	28,498	-	28,498
<u>FUND BALANCES</u>			
Nonspendable:			
Deposits	685	-	685
Restricted for:			
Debt Service	-	207,124	207,124
Assigned to:			
Operating Reserves	60,570	-	60,570
Unassigned:	164,727	-	164,727
TOTAL FUND BALANCES	\$ 225,982	\$ 207,124	\$ 433,106
TOTAL LIABILITIES & FUND BALANCES	\$ 254,480	\$ 207,124	\$ 461,604

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending June 30, 2020

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
<u>REVENUES</u>				
Interest - Investments	\$ 1,500	\$ 1,125	\$ 1,370	\$ 245
Interest - Tax Collector	-	-	1,444	1,444
Special Assmnts- Tax Collector	250,808	250,808	244,430	(6,378)
Special Assmnts- Delinquent	-	-	3	3
Special Assmnts- Discounts	(10,032)	(10,032)	(9,422)	610
Other Miscellaneous Revenues	-	-	81	81
TOTAL REVENUES	242,276	241,901	237,906	(3,995)
<u>EXPENDITURES</u>				
<u>Administration</u>				
P/R-Board of Supervisors	4,000	3,000	2,400	600
FICA Taxes	306	230	184	46
ProfServ-Arbitrage Rebate	600	600	600	-
ProfServ-Dissemination Agent	2,000	-	-	-
ProfServ-Engineering	5,000	2,750	5,556	(2,806)
ProfServ-Legal Services	10,000	7,515	20,713	(13,198)
ProfServ-Mgmt Consulting Serv	42,274	31,705	31,705	-
ProfServ-Property Appraiser	3,747	3,747	3,746	1
ProfServ-Special Assessment	5,150	5,150	3,863	1,287
ProfServ-Trustee Fees	7,000	7,000	6,734	266
Auditing Services	5,500	5,500	5,500	-
Contract-Website Hosting	8,000	6,000	2,535	3,465
Postage and Freight	800	603	266	337
Insurance - General Liability	7,700	7,700	7,000	700
Printing and Binding	1,000	747	233	514
Legal Advertising	1,000	750	683	67
Miscellaneous Services	600	450	244	206
Misc-Assessmnt Collection Cost	3,762	3,762	-	3,762
Office Supplies	400	297	33	264
Annual District Filing Fee	175	175	175	-
Total Administration	109,014	87,681	92,170	(4,489)

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending June 30, 2020

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
<u>Field</u>				
ProfServ-Field Management	10,927	8,195	8,915	(720)
Contracts-Lake and Wetland	38,466	28,850	26,799	2,051
Contracts-Fountain	7,836	5,877	4,059	1,818
Contracts-Landscape	36,565	27,424	27,279	145
Contracts-Pest Control	28,067	22,219	27,340	(5,121)
Electricity - General	18,000	13,500	12,634	866
R&M-Fountain	2,000	1,500	4,265	(2,765)
Misc-Contingency	2,000	1,500	46,498	(44,998)
Total Field	143,861	109,065	157,789	(48,724)
TOTAL EXPENDITURES	252,875	196,746	249,959	(53,213)
Excess (deficiency) of revenues				
Over (under) expenditures	(10,599)	45,155	(12,053)	(57,208)
<u>OTHER FINANCING SOURCES (USES)</u>				
Contribution to (Use of) Fund Balance	(10,599)	-	-	-
TOTAL FINANCING SOURCES (USES)	(10,599)	-	-	-
Net change in fund balance	\$ (10,599)	\$ 45,155	\$ (12,053)	\$ (57,208)
FUND BALANCE, BEGINNING (OCT 1, 2019)	238,035	238,035	238,035	
FUND BALANCE, ENDING	\$ 227,436	\$ 283,190	\$ 225,982	

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending June 30, 2020

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
<u>REVENUES</u>				
Interest - Investments	\$ -	\$ -	\$ 898	\$ 898
Special Assmnts- Tax Collector	529,456	529,456	514,477	(14,979)
Special Assmnts- Delinquent	-	-	198	198
Special Assmnts- Discounts	(21,178)	(21,178)	(19,822)	1,356
TOTAL REVENUES	508,278	508,278	495,751	(12,527)
<u>EXPENDITURES</u>				
<u>Administration</u>				
Misc-Assessmnt Collection Cost	7,942	7,942	2,781	5,161
Total Administration	7,942	7,942	2,781	5,161
<u>Debt Service</u>				
Principal Debt Retirement A-1	29,000	29,000	29,000	-
Principal Debt Retirement A-2	285,000	285,000	285,000	-
Interest Expense Series A-1	22,677	22,677	22,677	-
Interest Expense Series A-2	165,006	165,006	165,006	-
Total Debt Service	501,683	501,683	501,683	-
TOTAL EXPENDITURES	509,625	509,625	504,464	5,161
Excess (deficiency) of revenues Over (under) expenditures	(1,347)	(1,347)	(8,713)	(7,366)
<u>OTHER FINANCING SOURCES (USES)</u>				
Contribution to (Use of) Fund Balance	(1,347)	-	-	-
TOTAL FINANCING SOURCES (USES)	(1,347)	-	-	-
Net change in fund balance	\$ (1,347)	\$ (1,347)	\$ (8,713)	\$ (7,366)
FUND BALANCE, BEGINNING (OCT 1, 2019)	215,837	215,837	215,837	
FUND BALANCE, ENDING	\$ 214,490	\$ 214,490	\$ 207,124	

Notes to the Financial Statements

June 30, 2020

Balance Sheet

General Fund

Assets

- **Cash and Investments** - See Cash and Investment Report for further details.
- **Deposits** - Duke Energy utility deposit.

Liabilities

- **Accounts Payable** - Outstanding Invoices paid in July

Debt Service & Capital Funds

Assets

- **Investments** - See Cash and Investment Report for further details.

Revenues, Expenditures and Change in Fund Balances

Financial Overview / Highlights

- ▶ The non-ad valorem assessments are 97% collected.
- ▶ The total expenditures are at approximately 99% of the YTD budget.
- ▶ Significant variances explained below.

Variance Analysis

Account Name	YTD Budget	YTD Actual	% of Budget	Explanation
Expenditures				
<u>Administrative</u>				
ProfServ-Engineering	\$ 5,000	\$ 5,556	111%	Hanson Walter & Associates - Engineering Invoices through June 2020.
ProfServ-Legal Services	\$ 10,000	\$ 20,713	207%	Clark & Albaugh, LLP legal services through June 2020.
Insurance - General Liability	\$ 7,700	\$ 6,734	87%	General Liability Insurance - FY 20
<u>Field</u>				
ProfServ - Field Management	\$ 10,927	\$ 8,915	82%	Field contract services through June 2020, includes additional field ops services \$720.
Contracts - Pest Control	\$ 28,067	\$ 27,340	97%	Southern Mosquito (contract term) and Sitex (new contract) invoices plus additional fogging services through June 2020.
R&M-Fountain	\$ 2,000	\$ 4,265	213%	Solitude (Fountain Repairs) & Omar Morales (New Pump Control Panel)
Misc-Contingency	\$ 2,000	\$ 46,498	2325%	Includes - Collapsed underdrain repair and stormwater maintenance.

Other Miscellaneous Notes

► Board Approved Proposals

Vendor	Adopted Budget	Approved Contract	YTD Expense	Projected YTD Expense	Anticipated Budget Underage/(Overage)	Notes
Sitex Aquatics Contracts - Lakes and Wetland	\$ 38,466	\$ 33,240	\$ 26,799	\$ 8,310	\$ 3,357	Approved at 11.20.19 Board Meeting - replaced Aquatic Systems Inc.
Sitex Aquatics Contracts - Fountain	\$ 7,836	\$ 2,800	\$ 4,059	\$ 1,400	\$ 2,377	Approved at 02.26.20 Board Meeting - replaced Solitude Lake Mgmt.
Sitex Aquatics Contracts - Pest Control	\$ 28,067	\$ 24,960	\$ 27,340	\$ 6,240	\$ (5,513)	Approved at 11.20.19 Board Meeting - replaced Southern Mosquito Inc.
Omar Ortiz Morales R&M Fountain	\$ 2,000	\$ 2,750	\$ 4,265	\$ -	\$ (1,515)	Approved by Chair in April 2020 - new pump control panel.
Total	\$ 76,369	\$ 63,750	\$ 62,463	\$ 15,950	\$ (1,294)	

Vendor	Adopted Budget	Approved Contract	YTD Expense	Projected YTD Expense	Anticipated Budget (Overage)	Notes
All Terrain Tractor Services Misc Contingency	\$ -	\$ 17,940	\$ 17,940	\$ -	\$ (17,940)	Approved at 02.26.20 Board Meeting - collapsed underdrain replaced.
Sitex Aquatics Misc Contingency	\$ -	\$ 27,200	\$ 27,200	\$ -	\$ (27,200)	Approved 02.26.20 Board Meeting - stormwater maintenance.
Sitex Aquatics Misc Contingency	\$ -	\$ 2,680	\$ 670	\$ 2,010	\$ (2,680)	Approved 02.26.20 Board Meeting- stormwater maintenance (Qtrly).
Sitex Aquatics Contracts - Fountain	\$ -	\$ 4,200	\$ 1,400	\$ 2,800	\$ (4,200)	Approved at 05.27.20 Board Meeting - Bi-Monthly Fountain Maintenance.
Sitex Aquatics Contracts - Pest Control	\$ -	\$ 1,264	\$ 2,528	\$ -	\$ (2,528)	Ratified between meetings, noted at the 05.27.20 meeting - Interim midge/mosquito treatment.
Sitex Aquatics Contracts - Pest Control	\$ -	\$ 6,696	\$ 2,976	\$ 3,720	\$ (6,696)	Approved 05.27.20 Board Meeting - fogging (additional pest control - 9wks June - July 2020)
Total	\$ -	\$ 59,980	\$ 52,714	\$ 8,530	\$ (61,244)	
Grand Total					\$ (62,538)	

STONEYBROOK WEST
Community Development District

Supporting Schedules

June 30, 2020

**Non-Ad Valorem Special Assessments - Orange County Tax Collector
(Monthly Collection Distributions)
For the Fiscal Year Ending September 30, 2020**

					ALLOCATION BY FUND	
Date Received	Net Amount Received	Discount / (Penalty) Amount	(1) Collection Costs	Gross Amount Received	General Fund	Series 2018 Debt Service Fund
Assessments Levied				\$ 780,263	\$ 250,807	\$ 529,456
Allocation %				100%	32%	68%
11/12/19	\$ 2,361	\$ 91	\$ -	\$ 2,452	\$ 760	\$ 1,732
11/18/19	\$ 16,556	\$ 690	\$ -	\$ 17,246	\$ 5,548	\$ 11,698
11/25/19	\$ 26,498	\$ 1,104	\$ -	\$ 27,602	\$ 8,516	\$ 19,087
12/09/19	\$ 125,217	\$ 5,216	\$ -	\$ 130,433	\$ 40,987	\$ 89,446
12/16/19	\$ 59,215	\$ 2,467	\$ -	\$ 61,682	\$ 19,400	\$ 42,282
12/23/19	\$ 22,064	\$ 919	\$ -	\$ 22,983	\$ 7,114	\$ 15,869
01/13/20	\$ 322,964	\$ 13,455	\$ -	\$ 336,419	\$ 110,998	\$ 225,420
02/18/20	\$ 64,172	\$ 2,673	\$ -	\$ 66,845	\$ 21,434	\$ 45,411
03/16/20	\$ 17,574	\$ 834	\$ -	\$ 18,408	\$ 6,856	\$ 14,334
03/23/20	\$ 39,128	\$ 1,418	\$ -	\$ 40,545	\$ 12,814	\$ 27,731
04/13/20	\$ 12,802	\$ 261	\$ -	\$ 13,064	\$ 4,239	\$ 8,825
05/18/20	\$ 6,693	\$ 68	\$ -	\$ 6,760	\$ 2,101	\$ 4,660
06/15/20	\$ 11,638	\$ (8)	\$ -	\$ 11,629	\$ 3,664	\$ 7,982
TOTAL	\$ 726,882	\$ 29,187	\$ -	\$ 756,069	\$ 244,430	\$ 514,477
% COLLECTED					97%	97%
TOTAL OUTSTANDING					\$ 24,194	\$ 14,979

Note (1) Collection costs from the Tax Collector are based on the number of items on the tax roll and are paid once during the year.

Cash and Investment Report
June 30, 2020

GENERAL FUND

<u>Description</u>	<u>Bank Name</u>	<u>Maturity</u>	<u>Yield</u>		<u>Balance</u>
Checking Account - Operating	BBVA Compass	n/a	n/a	\$	104,436
			Subtotal	\$	104,436
Money Market Account	BankUnited	n/a	0.25%	\$	149,359
			Subtotal	\$	149,359

DEBT SERVICE FUND

<u>Description</u>	<u>Bank Name</u>	<u>Maturity</u>	<u>Yield</u>		<u>Balance</u>
Series 2018 A-1 Revenue Account					
Fidelity Institutional Prime MA Portfolio	US Bank	n/a	0.02%	\$	12,543
Series 2018 A-1 Reserve Fund					
Fidelity Institutional Prime MA Portfolio	US Bank	n/a	0.02%	\$	12,957
Series 2018 A-2 Revenue Account					
Fidelity Institutional Prime MA Portfolio	US Bank	n/a	0.02%	\$	71,117
Series 2018 A-2 Reserve Fund					
Fidelity Institutional Prime MA Portfolio	US Bank	n/a	0.02%	\$	97,917
			Subtotal	\$	194,534
			Total	\$	448,330

Stoneybrook West CDD

Bank Reconciliation

Bank Account No. 0948 BBVA Compass Checking GF
Statement No. 06-20
Statement Date 6/30/2020

G/L Balance (LCY)	104,435.74	Statement Balance	109,990.90
G/L Balance	104,435.74	Outstanding Deposits	0.00
Positive Adjustments	0.00		
		Subtotal	109,990.90
Subtotal	104,435.74	Outstanding Checks	5,555.16
Negative Adjustments	0.00	Differences	0.00
Ending G/L Balance	104,435.74	Ending Balance	104,435.74
Difference	0.00		

Posting Date	Document Type	Document No.	Description	Amount	Cleared Amount	Difference
Outstanding Checks						
6/25/2020	Payment	2949	INFRAMARK, LLC	5,555.16	0.00	5,555.16
Total Outstanding Checks.....				5,555.16		5,555.16

STONEYBROOK WEST
Community Development District

CHECK REGISTER

June 30, 2020

STONEYBROOK WEST COMMUNITY DEVELOPMENT DISTRICT

Payment Register by Fund
For the Period from 6/1/2020 to 6/30/2020
(Sorted by Check / ACH No.)

Fund No.	Check / ACH No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
GENERAL FUND - 001								
001	2941	06/04/20	BRIGHTVIEW LANDSCAPE SVC, INC	6801001	MAY LANDSCAPE MAINT	Contracts-Landscape	534050-53901	\$3,047.10
001	2942	06/04/20	SITEX AQUATICS	3655B	MAY LAKE MAINT/MIDGE FLY	Contracts-Lake and Wetland	534021-53901	\$2,770.00
001	2942	06/04/20	SITEX AQUATICS	3655B	MAY LAKE MAINT/MIDGE FLY	Contracts-Pest Control	534125-53901	\$2,080.00
001	2942	06/04/20	SITEX AQUATICS	3673B	LARACIDE TREATMENT MIDGE/MOSQUITO	Contracts-Pest Control	534125-53901	\$1,264.00
001	2942	06/04/20	SITEX AQUATICS	3674B	LARACIDE TRTMNT MIDGE/MOSQUITO	Contracts-Pest Control	534125-53901	\$1,264.00
001	2943	06/04/20	ALL TERRAIN TRACTOR SERVICE, INC.	20-1442	COLLAPSED UNDERDRAIN REPAIRS	Misc-Contingency	549900-53901	\$17,940.00
001	2944	06/11/20	FEDEX	7-021-52124	MAY POSTAGE	Postage and Freight	541006-51301	\$17.53
001	2945	06/11/20	SITEX AQUATICS	3488B	CLEAN STORM STRUCTURES/SWALES	Misc-Contingency	549900-53901	\$27,200.00
001	2946	06/11/20	CLARK & ALBAUGH, LLP	17043	GEN MATTERS THRU MAY 2020	ProfServ-Legal Services	531023-51401	\$2,389.00
001	2947	06/11/20	ORLANDO SENTINEL	020477573000	NOTICE OF QUALIFYING PER 5/11/20	Legal Advertising	548002-51301	\$170.00
001	2947	06/11/20	ORLANDO SENTINEL	020758917000	CLASSIFIED LISTING 5/18/20	Legal Advertising	548002-51301	\$312.50
001	2948	06/18/20	FEDEX	7-033-38144	MAY POSTAGE	Postage and Freight	541006-51301	\$45.84
001	2949	06/25/20	INFRAMARK, LLC	52330	JUNE MGMT FEES	ProfServ-Mgmt Consulting Serv	531027-51201	\$3,522.83
001	2949	06/25/20	INFRAMARK, LLC	52330	JUNE MGMT FEES	ProfServ-Special Assessment	531038-51301	\$429.17
001	2949	06/25/20	INFRAMARK, LLC	52330	JUNE MGMT FEES	ProfServ-Field Management	531016-53901	\$910.58
001	2949	06/25/20	INFRAMARK, LLC	52330	JUNE MGMT FEES	Postage and Freight	541006-51301	\$3.50
001	2949	06/25/20	INFRAMARK, LLC	52330	JUNE MGMT FEES	Printing and Binding	547001-51301	\$0.75
001	2949	06/25/20	INFRAMARK, LLC	52330	JUNE MGMT FEES	FERGUSN ENT - 6 PVC FLUSH PLUGS	531016-53901	\$78.33
001	2949	06/25/20	INFRAMARK, LLC	52330	JUNE MGMT FEES	WO 0771004	531016-53901	\$610.00
001	2950	06/25/20	HANSON WALTER & ASSOCIATES, INC	5273889	ENGG SVCS THRU MAY 2020	ProfServ-Engineering	531013-51501	\$1,700.00
001	DD173	06/09/20	DUKE ENERGY	051820 ACH	BILL PRD 4/17-5/18/20	Electricity - General	543006-53901	\$769.54
Fund Total								\$66,524.67

Total Checks Paid	\$66,524.67
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9B.

NOTICE OF MEETINGS
STONEYBROOK WEST
COMMUNITY DEVELOPMENT DISTRICT

The Board of Supervisors of the Stoneybrook West Community Development District will hold their meetings for Fiscal Year 2021 at the Town Center, 1201 Black Lake Boulevard, Winter Garden, Florida at **6:30 p.m.** on the last Wednesday of the following months unless otherwise indicated:

November 18, 2020 (3rd Wednesday)
February 24, 2021
May 26, 2021
July 28, 2021

Meetings may be continued to a date and time certain which will be announced at the meeting. There may be occasions when one or more Supervisors will participate by telephone. At the above location there will be present a speaker telephone so that any interested person can attend the meeting at the above location and be fully informed of the discussions taking place either in person or by telephone communication.

Each person who decides to appeal any action taken at these meetings is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

Kristen Suit
District Manager

9C.

The Florida Legislature recently enacted amendments to the website requirements contained in Section 189.069(2)(a), *Florida Statutes*, effective July 1, 2020.

- The requirement to post the final, complete audit report for the most recent completed fiscal year and audit reports required by law or authorized by the governing body of the special district may be satisfied by providing a link to the audit report on the Auditor General's website.
- The public facilities report is no longer required to be posted.
- Meeting materials accompanying meeting or workshop agendas are no longer required to be posted. Please note that the agenda itself is still required to be posted.

The amendments do not prevent districts from including these documents on their websites, but districts may remove them if they so choose.

CHAPTER 2020-77

Committee Substitute for Senate Bill No. 1466

An act relating to government accountability; amending s. 189.031, F.S.; specifying conditions under which board members and public employees of special districts do not abuse their public positions; amending s. 189.069, F.S.; revising the list of items required to be included on the websites of special districts; amending s. 190.007, F.S.; specifying conditions under which board members and public employees of community development districts do not abuse their public positions; providing effective dates.

Be It Enacted by the Legislature of the State of Florida:

Section 1. Effective January 1, 2021, subsection (6) is added to section 189.031, Florida Statutes, to read:

189.031 Legislative intent for the creation of independent special districts; special act prohibitions; model elements and other requirements; local general-purpose government/Governor and Cabinet creation authorizations.—

(6) GOVERNANCE.—For purposes of s. 8(h)(2), Art. II of the State Constitution, a board member or a public employee of a special district does not abuse his or her public position if the board member or public employee commits an act or omission that is authorized under s. 112.313(7), (12), (15), or (16) or s. 112.3143(3)(b), and an abuse of a board member's position does not include any act or omission in connection with a vote when the board member has followed the procedures required by s. 112.3143.

Section 2. Paragraph (a) of subsection (2) of section 189.069, Florida Statutes, is amended to read:

189.069 Special districts; required reporting of information; web-based public access.—

(2)(a) A special district shall post the following information, at a minimum, on the district's official website:

1. The full legal name of the special district.
2. The public purpose of the special district.
3. The name, official address, official e-mail address, and, if applicable, term and appointing authority for each member of the governing body of the special district.
4. The fiscal year of the special district.

5. The full text of the special district's charter, the date of establishment, the establishing entity, and the statute or statutes under which the special district operates, if different from the statute or statutes under which the special district was established. Community development districts may reference chapter 190 as the uniform charter but must include information relating to any grant of special powers.

6. The mailing address, e-mail address, telephone number, and website uniform resource locator of the special district.

7. A description of the boundaries or service area of, and the services provided by, the special district.

8. A listing of all taxes, fees, assessments, or charges imposed and collected by the special district, including the rates or amounts for the fiscal year and the statutory authority for the levy of the tax, fee, assessment, or charge. For purposes of this subparagraph, charges do not include patient charges by a hospital or other health care provider.

9. The primary contact information for the special district for purposes of communication from the department.

10. A code of ethics adopted by the special district, if applicable, and a hyperlink to generally applicable ethics provisions.

11. The budget of the special district and any amendments thereto in accordance with s. 189.016.

12. The final, complete audit report for the most recent completed fiscal year and audit reports required by law or authorized by the governing body of the special district. If the special district has submitted its most recent final, complete audit report to the Auditor General, this requirement may be satisfied by providing a link to the audit report on the Auditor General's website.

13. A listing of its regularly scheduled public meetings as required by s. 189.015(1).

14. The public facilities report, if applicable.

15. The link to the Department of Financial Services' website as set forth in s. 218.32(1)(g).

15.16. At least 7 days before each meeting or workshop, the agenda of the event, along with any meeting materials available in an electronic format, excluding confidential and exempt information. The information must remain on the website for at least 1 year after the event.

Section 3. Effective January 1, 2021, subsection (1) of section 190.007, Florida Statutes, is amended to read:

190.007 Board of supervisors; general duties.—

(1) The board shall employ, and fix the compensation of, a district manager. The district manager shall have charge and supervision of the works of the district and shall be responsible for preserving and maintaining any improvement or facility constructed or erected pursuant to the provisions of this act, for maintaining and operating the equipment owned by the district, and for performing such other duties as may be prescribed by the board. It shall not be a conflict of interest under chapter 112 for a board member or the district manager or another employee of the district to be a stockholder, officer, or employee of a landowner or of an entity affiliated with a landowner. The district manager may hire or otherwise employ and terminate the employment of such other persons, including, without limitation, professional, supervisory, and clerical employees, as may be necessary and authorized by the board. The compensation and other conditions of employment of the officers and employees of the district shall be as provided by the board. For purposes of s. 8(h)(2), Art. II of the State Constitution, a board member or a public employee of a district does not abuse his or her public position if the board member or public employee commits an act or omission that is authorized under this subsection, s. 112.313(7), (12), (15), or (16), or s. 112.3143(3)(b), and an abuse of a board member's public position does not include any act or omission in connection with a vote when the board member has followed the procedures required by s. 112.3143.

Section **4.** Except as otherwise expressly provided in this act, this act shall take effect July 1, 2020.

Approved by the Governor June 23, 2020.

Filed in Office Secretary of State June 23, 2020.

Tenth Order of Business

10C.

Stoneybrook West CDD Field Management Report

July 2020

Ariel Medina | Field Services Supervisor



313 Campus Street, Celebration, FL 34747
(O) 407-566-4122 | (M) 281-831-0139 |
www.inframarkims.com

FREDDY BLANCO | Assistant
Maintenance Manager



313 Campus Street | Celebration, FL 34747
Office: 1.407.566.1935 | Mobile:
1.407.947.2489 | www.inframarkims.com











General Updates

- Meet with contractors monthly and performed a drive through
- Followed up with vendors for special work orders
- Met with vendors to discuss fountain, midges, and lake matters
- Reviewed and processed invoices on a weekly basis
- Returned phone calls and emails as needed
- Solved resident inquiries made by phone and email
- Performed community light review

Landscaping Review

Stoneybrook West Landscaping Review

Issue	Location	Date of Drive-thru	Status	Field Manager Comments	Photos
Dead tree	At Portcastle Cir.	6/25/2020	Pending	Proposal was provided but just for one tree remove. Provide a proposal for two tree remove.	 
Trimming service	At Portcastle Cir.	6/25/2020	Not completed	Trimming service nor completed	   
Mowing service	At Balforn tower Eay	6/25/2020	Not completed	Mowing service not completed	
Trimming service	At Quailmoor St.	6/25/2020	Not completed	Trimming service not completed near to the lake	

Trimming service	At Balforn tower Eay	6/25/2020	Not completed	Trimming service not completed near to the lake	
Mowing service	At Eylewood Dr.	6/25/2020	Not completed	Mowing service not completed	 
Mowing service	At Portcastle Cir.	6/25/2020	Not completed	Small section near to the lake is overgrow and the crew just avoid this section.	 
Trimming service	At Priory Cir.	6/25/2020	completed	Small section neat to the metal fence is not completed. After three weeks this section is still pending for service.	 

Sitex Report

MONTHLY MIDGE REPORT STONEBROOK WEST



1-pond has been treated with adulticide and larvicide
2- pond has been treated with adulticide and larvicide
3- pond has been treated with adulticide and larvicide
4- pond has been treated with adulticide and larvicide
5- pond has been treated with adulticide and larvicide
6- pond has been treated with adulticide and larvicide
7- pond has been treated with adulticide and larvicide
8- pond has been treated with adulticide and larvicide
9-pond has been treated with adulticide and larvicide
10- pond has been treated with adulticide and larvicide
11- pond has been treated with adulticide and larvicide
12- pond has been treated with adulticide and larvicide
13- pond has been treated with adulticide and larvicide
14- pond has been treated with adulticide and larvicide
15- pond has been treated with adulticide and larvicide
16- pond has been treated with adulticide and larvicide
17- pond has been treated with adulticide and larvicide
18- pond has been treated with adulticide and larvicide
19- pond has been treated with adulticide and larvicide
20- pond has been treated with adulticide and larvicide
21- pond has been treated with adulticide and larvicide
22- pond has been treated with adulticide and larvicide
23- pond has been treated with adulticide and larvicide

Comments: Per the last meeting we have adulticided weekly with our ULV fogger. This is scheduled every Thursday. We have also larvicided monthly. As always please feel free to reach out to me and my staff anytime.

Brian Fackler
Field Operations Manager
Bfackler@sitexaquatics.com
(407)-402-6536

Stoneybrook West CDD



Monthly Report
Inspection Date: 5/1/2020

Prepared For:
Ariel Medina
Inframark

Prepared By:
Brian Fackler
P: 407-402-6536
E: bfackler@sitexaquatics.com

Monthly Report



Ponds 8,2



Ponds received treatment for shoreline grasses and invasive species as needed. Pond 2 treated for midges

Pond 7,3



Ponds received treatment for shoreline grasses and invasive species as needed. Pond 7 fountain is down and pond 10 was treated for grasses.



Monthly Report

Ponds

- 1- Algae and grasses treated
- 2- Algae and grasses treated
- 3- Grasses treated
- 4- Grasses treated
- 5- Algae and grasses treated
- 6- Grasses treated
- 7- Grasses treated
- 8- Algae and grasses treated
- 9- Algae and grasses treated
- 10- Grasses treated
- 11- Algae and grasses treated
- 12- Algae and grasses treated
- 13- Algae treated
- 14- Algae treated
- 15- Grasses treated
- 16- Algae treated
- 17- Algae treated
- 18- Algae and grasses treated
- 19- Algae and grasses treated
- 20- Grasses treated
- 21- Algae treated
- 22- Grasses Treated
- 23- Algae and grasses treated



Monthly Report

MONTHLY SUMMARY

The water levels are still very low at this time. All ponds were treated for shoreline vegetation and algae as needed. Please don't hesitate to reach out to me or my staff. Have a great day!

Regards
Brian Fackler
Field Operations Manager
Sitex Aquatics LLC

10Ci

Proposal for Extra Work at Stoneybrook West CDD

Property Name	Stoneybrook West CDD	Contact	Freddy Blanco
Property Address	15501 Towne Center Blvd Winter Garden, FL 34787	To	Stoneybrook West CDD
		Billing Address	313 Campus St Celebration, FL 34747
Project Name	Removal of tree		
Project Description	Removal of fallen tree around retention area		

Scope of Work

QTY	UoM/Size	Material/Description	Unit Price	Total
1.00	EACH	Removal of fallen tree	\$523.17	\$523.17
1.00	LUMP SUM	Green waste removal	\$120.00	\$120.00

For internal use only

SO# 7253869
JOB# 345400041
Service Line 300

Total Price \$643.17

THIS IS NOT AN INVOICE

This proposal is valid for 60 days unless otherwise approved by BrightView Landscape Services, Inc.
4777 Old Winter Garden Road, Orlando, FL 32811 ph. (407) 292-9600 fax (407) 291-4966

TERMS & CONDITIONS

1. The Contractor shall recognize and perform in accordance with written terms, written specifications and drawings only, contained or referred to herein. All materials shall conform to bid specifications.
2. **Work Force:** Contractor shall designate a qualified representative with experience in landscape maintenance/construction upgrades or when applicable in tree management. The workforce shall be competent and qualified, and shall be legally authorized to work in the U.S.
3. **License and Permits:** Contractor shall maintain a Landscape Contractor's license, if required by State or local law, and will comply with all other license and permit requirements of the City, State and Federal Governments, as well as all other requirements of law.
4. **Taxes:** Contractor agrees to pay all applicable taxes, including sales tax where applicable on material supplied.
5. **Insurance:** Contractor agrees to provide General Liability Insurance, Automotive Liability Insurance, Worker's Compensation Insurance, and any other insurance required by law or Client/Owner, as specified in writing prior to commencement of work. If not specified, Contractor will furnish insurance with \$1,000,000 limit of liability.
6. **Liability:** Contractor shall indemnify the Client/Owner and its agents and employees from and against any third party liabilities that arise out of Contractor's work to the extent such liabilities are adjudicated to have been caused by Contractor's negligence or willful misconduct. Contractor shall not be liable for any damage that occurs from Acts of God are defined as those caused by windstorm, hail, fire, flood, earthquake, hurricane and freezing, etc. Under these circumstances, Contractor shall have the right to renegotiate the terms and prices of this agreement within sixty (60) days. Any illegal trespass, claims and/or damages resulting from work requested that is not on property owned by Client/Owner or not under Client/Owner management and control shall be the sole responsibility of the Client/Owner.
7. **Subcontractors:** Contractor reserves the right to hire qualified subcontractors to perform specialized functions or work requiring specialized equipment.
8. **Additional Services:** Any additional work not shown in the above specifications involving extra costs will be executed only upon signed written orders, and will become an extra charge over and above the estimate.
9. **Access to Jobsite:** Client/Owner shall provide all utilities to perform the work. Client/Owner shall furnish access to all parts of jobsite where Contractor is to perform work as required by the Contract or other functions related thereto, during normal business hours and other reasonable periods of time. Contractor will perform the work as reasonably practical after the owner makes the site available for performance of the work.
10. **Invoicing:** Client/Owner shall make payment to Contractor within fifteen (15) days upon receipt of invoice. In the event the schedule for the completion of the work shall require more than thirty (30) days, a progress bill will be presented by month end and shall be paid within fifteen (15) days upon receipt of invoice.
11. **Termination:** This Work Order may be terminated by the either party with or without cause, upon seven (7) work days advance written notice. Client/Owner will be required to pay for all materials purchased and work completed to the date of termination and reasonable charges incurred in demobilizing.
12. **Assignment:** The Owner/Client and the Contractor respectively, bind themselves, their partners, successors, assignees and legal representative to the other party with respect to all covenants of this Agreement. Neither the Owner/Client nor the Contractor shall assign or transfer any interest in this Agreement without the written consent of the other provided, however, that consent shall not be required to assign this Agreement to any company which controls, is controlled by, or is under common control with Contractor or in connection with assignment to an affiliate or pursuant to a merger, sale of all or substantially all of its assets or equity securities, consolidation, change of control or corporate reorganization.
13. **Disclaimer:** This proposal was estimated and priced based upon a site visit and visual inspection from ground level using ordinary means, at or about the time this proposal was prepared. The price quoted in this proposal for the work described, is the result of that ground level visual inspection and therefore our company will not be liable for any additional costs or damages for additional work not described herein, or liable for any incidents/accidents resulting from conditions, that were not ascertainable by said ground level visual inspection by ordinary means at the time said inspection was performed. Contractor cannot be held responsible for unknown or otherwise hidden defects. Any corrective work proposed herein cannot guarantee exact results. Professional engineering, architectural, and/or landscape design services ("Design Services") are not included in this Agreement and shall not be provided by the Contractor. Any design defects in the Contract Documents are the sole responsibility of the Owner. If the Client/Owner must engage a licensed engineer, architect and/or landscape design professional, any costs concerning these Design Services are to be paid by the Client/Owner directly to the designer involved.

14. **Cancellation:** Notice of Cancellation of work must be received in writing before the crew is dispatched to their location or Client/Owner will be liable for a minimum travel charge of \$150.00 and billed to Client/Owner.

The following sections shall apply where Contractor provides Customer with tree care services:

15. **Tree & Stump Removal:** Trees removed will be cut as close to the ground as possible based on conditions to or next to the bottom of the tree trunk. Additional charges will be levied for unseen hazards such as, but not limited to concrete brick filled trunks, metal rods, etc. If requested mechanical grinding of visible tree stump will be done to a defined width and depth below ground level at an additional charge to the Client/Owner. Defined backfill and landscape material may be specified. Client/Owner shall be responsible for contacting Underground Service Alert to locate underground utility lines prior to start of work. Contractor is not responsible damage done to underground utilities such as but not limited to, cables, wires, pipes, and irrigation parts. Contractor will repair damaged irrigation lines at the Client/Owner's expense.
16. **Waiver of Liability:** Requests for crown thinning in excess of twenty-five percent (25%) or work not in accordance with ISA (international Society of Arboricultural) standards will require a signed waiver of liability.

Acceptance of this Contract

Contractor is authorized to perform the work stated on the face of this Contract. Payment will be 100% due at time of billing. If payment has not been received by BrightView within fifteen (15) days after billing, BrightView shall be entitled to all costs of collection, including reasonable attorneys' fees and it shall be relieved of any obligation to continue performance under this or any other Contract with Client/Owner. Interest at a per annum rate of 1.5% per month (18% per year), or the highest rate permitted by law, may be charged on unpaid balance 30 days after billing.

NOTICE: FAILURE TO MAKE PAYMENT WHEN DUE FOR COMPLETED WORK ON CONSTRUCTION JOBS, MAY RESULT IN A MECHANIC'S LIEN ON THE TITLE TO YOUR PROPERTY

Customer

Assistant Maintenance Ma

Signature _____ Title _____

Freddy Blanco **June 24, 2020**

Printed Name _____ Date _____

BrightView Landscape Services, Inc. "BrightView"

Account Manager

Signature _____ Title _____

Donald F. Kriston **June 24, 2020**

Printed Name _____ Date _____

Job #: 345400041 **Proposed Price: \$643.17**
SO # 7253869